

AGENDA #12
BOZEMAN SCHOOL DISTRICT NO. 7
BOARD ROOM #122, WILLSON SCHOOL
MONDAY April 9, 2012 – 6:00 p.m.

6:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.
Please turn off cell phones.

MINUTES

1. Minutes of Previous Meetings

RECOGNITION AND AWARDS

18. 2012 Teacher Appreciation Week Proclamation
19. NASA Moon Craft Naming Recognition
20. Disney Planet Challenge Recognition

ACTION ITEMS - CONSENT

Both Districts

21. New Policy #5325, Breastfeeding Workplace, 2nd Reading
24. Personnel Actions
33. Financial Reports, Warrant Approval & Donations

SUPERINTENDENT'S REPORT

50. Superintendent's Report

BOARD OF TRUSTEES

51. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

55. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

DISCUSSIONS AND REPORTS


56. 2012-13 Preliminary General Fund Budget Discussion (15)
57. New Policy 5450 Employee Use of Electronic Mail, Internet and District Equipment; New Policy 3612 District Provided Access to Electronic Information, Service and Networks; Delete Policy 8422 District Provided Access to Electronic Information, Service and Networks, 1st Reading (15)
64. New Policy #5460, Social Networking, 1st Reading (20)
66. Revised Policy 2311, Selection and Adoption of Instructional Materials, 1st Reading (20)

PULLED ITEMS - CONSENT AGENDA (if necessary)

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

*The number in parentheses following each Discussion/Report item is the estimated amount of time anticipated for the item.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: MINUTES OF PREVIOUS MEETINGS
 CATEGORY: MINUTES
 ORIGINATED BY: Steve Johnson, District Clerk
 OTHERS INVOLVED: Nancy Brady, Exec. Asst.
 DATA EXPANSION: Minutes of the Bozeman Area Chamber of Commerce School-Business Partnership Meeting of 2-29-12; AA Caucus Meeting of 3-5-12; Regular Board Meeting of 3-5-12, Special Board Meetings of 3-20-12 and 3-26-12
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:

If the Board wishes to approve this item as presented, the following motion would be in order:

MOVE THE BOARD OF TRUSTEES approve as presented the minutes of the Bozeman Area Chamber of Commerce School-Business Partnership Meeting of 2-29-12; AA Caucus Meeting of 3-5-12; Regular Board Meeting of 3-5-12; Special Board Meetings of 3-20-12 and 3-26-12.

DISCUSSION:

Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7, Gallatin County, Montana. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the Trustees.

BOZEMAN AREA CHAMBER OF COMMERCE SCHOOL-BUSINESS PARTNERSHIP COMMITTEE EVENT, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: February 29, 2012

TIME: 5:30 p.m.

PLACE: Hilton Garden Inn

MEMBERS

PRESENT: Denise Hayman, Chair
Bruce Grubbs, Vice Chair
Heide Arneson
Ed Churchill
Gary Lusin
Sue MacGrath
Dan Swanson

MEMBERS

ABSENT: Wendy Tage

STAFF

PRESENT: Kirk Miller, Superintendent
Marilyn King, Assistant Superintendent of Curriculum & Instruction
Pat Strauss, Director of Human Resources

Trustees and administration met to listen to the presentation by International Speaker Jamie Vollmer. Jamie presented the 'great conversation' outlining the responsibility of communities and schools to work together to meet the ever increasing needs for students to be college and career ready.

Denise Hayman, Board Chair

Kirk Miller, Acting District Clerk

SPECIAL BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: March 5, 2012

TIME: 12:00 p.m.

PLACE: Willson School Board Room

MEMBERS

PRESENT: Denise Hayman, Chair
Bruce Grubbs, Vice Chair
Ed Churchill
Dan Swanson
Wendy Tage

MEMBERS

ABSENT: Heide Arneson
Gary Lusin
Sue MacGrath

STAFF

PRESENT: Steve Johnson, Assistant Superintendent for Business & Operations/District Clerk

OTHERS: None

MEDIA: None

VISITORS: None

The meeting was called to order at 12:00 p.m. Trustees and administrators from Billings, Butte, Great Falls, Helena, Kalispell and Missoula along with Bob Vogel and Steve Meloy from MTSBA and Denise Juneau, Superintendent of Public Instruction participated in the videoconference. Superintendent Juneau presented the "Graduation Matters" initiative. Vogel provided a Federal issues (NCLB/ESEA reauthorization and Federal budget) update to the group.

The next AA Caucus is scheduled for April 2, 2012.

No action was taken. The meeting adjourned at 1:05 p.m.

Denise Hayman, Chair

Steven D. Johnson, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: March 5, 2012

TIME: 6:00 p.m.

PLACE: Board Room #122, Willson School

MEMBERS

PRESENT: Denise Hayman, Chair
Bruce Grubbs, Vice Chair
Heide Arneson
Ed Churchill
Gary Lusin
Sue MacGrath
Dan Swanson
Wendy Tage

MEMBERS

ABSENT: None

STAFF: Kirk Miller, Superintendent

PRESENT: Steve Johnson, Assistant Superintendent for Business and Operations/District Clerk
Marilyn King, Assistant Superintendent for Curriculum and Instruction
Pat Strauss, Director of Human Resources

OTHERS

PRESENT: Claire Chandler, Student Representative
Devin Morrison, Student Representative
Ben Stark, Student Representative

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 10

Call to Order

The meeting was called to order at 6:00 p.m. by Chair Hayman. Following the Roll Call and the Pledge of Allegiance, Hayman welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Minutes of Previous Meetings

Chair Hayman asked for additions or corrections to the minutes.

Minutes of the Regular Board Meeting of 2-13-12 and Special Board Meeting of 2-27-12 were accepted as presented.

Certificate of Achievement for Excellence in Financial Reporting

Chair Hayman moved the Board of Trustees adopt the following resolution. Vice Chair Grubbs seconded the motion. Motion carried 8-0.

- WHEREAS: The Governmental Finance Officers Association (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting to government units whose comprehensive annual financial reports achieve the highest standards in governmental accounting and financial reporting; and
- WHEREAS: The attainment of this award represents a significant accomplishment by the district and its management; and
- WHEREAS: Bozeman School District received the award for our FY 2010 Comprehensive Annual Financial Report (CAFR); and
- WHEREAS: This is the 22nd consecutive year Bozeman Schools District #7 has received the award; and
- WHEREAS: District Accounting Supervisor RJ Tvedt is the primary person responsible for overseeing the completion of the CAFR;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor RJ Tvedt and the entire Business Services staff for continuing the excellence in governmental accounting and financial reporting.

Consent Agenda – High School and Both Districts

Vice Char Grubbs moved that the Board of Trustees approve items #22 and 25. Trustee Lusin seconded the motion. Motion carried 8-0.

The following items were approved:

22. Personnel Actions (Attached)
25. Bozeman High School District Capital Project Allocation 2012

Consent Agenda – Elementary District

Trustee Arneson moved that the Board of Trustees approve items #40 and 67. Trustee Tage seconded the motion. Motion carried 7-0.

40. Bozeman Elementary District Capital Project Allocation 2012
67. Call for May 8 School Election – Elementary District

Resolution calling for an election

Be it resolved, the Board of Trustees for Bozeman School District #7, Gallatin County, State of Montana, will hold the Annual Regular School Election and a Bond Election on Tuesday, May 8, 2012, which date is not less than forty (40) days after the passage of this resolution.

The purpose of the election is voting to elect three (3) Trustees, each for a three-year term for the Board of Trustees of Bozeman Elementary District No. 7, voting on a General Fund special annual operating levy and a Bond election, with all qualified electors in Bozeman Elementary District #7 participating.

The election will be held by mail ballot conducted by the Gallatin Election Administrator.

Steve Johnson, District Clerk, is instructed to notify the County Election Administrator of the date of the election, and request her to close registration and to prepare election materials as required by law. The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.

Superintendent Miller reported that Diane Cashell, CJMS Principal, had announced her retirement, which was included in the March Personnel Actions approved by the Board. Miller shared Diane's education and career.

Trustees thanked Principal Cashell for a job well done and her commitment to the students of BSD7.

Superintendent's Report

Student Representatives Claire Chandler, Devin Morrison and Ben Stark reported to the Board on the following:

- Spirit Week at BHS
- Next blood drive will be in April

Superintendent Miller reported on the following:

1. School Election Communications Plan
 - Prezi and FAQs being developed
 - Letters to organizations have been sent out and appointments being made
 - Will meet with the staff at each school
 - Need cost of Elementary School #8 and Support Services Addition to complete the work
 - Will begin the week of March 26
2. MTSBA Resolutions for Delegate Assembly
 - Resolutions to be submitted to MTSBA by April 20
3. Jamie Vollmer
 - Data collected by the Bozeman Area Chamber School-Business Partnership Committee is being compiled for future direction
 - Highlighted Jamie's visit in the Friday Letter
 - Ever Increasing Burden on America's Public Schools is on the jamievollmer.com website
 - Encouraged by the community turn out
4. RESA4U Multidistrict Cooperative
 - Currently 26 of 70 districts committed
 - Incentive funds committed are \$294,083 of a possible \$467,381
 - Several Boards taking action this month in order to join before April 1
 - On Friday, March 9, there is a meeting of the RESA4U Board and Optimization Task Force to look at the structure of the newly formed organization and begin the process to put in place an Executive Director of RESA4U.

Board of Trustees

Trustee Grubbs thanked the Trustees for their attendance and support at the Bozeman Area Chamber School-Business Partnership Committee Jamie Vollmer event.

Public Participation on Non-Agenda Items

None

Fiscal Year 2011 Comprehensive Annual Financial Report (CAFR) and Audit Report

Steve Johnson, Assistant Superintendent of Business & Finance, introduced RJ Tvedt, BSD Accounting Supervisor, and Stefeni Freese, Anderson ZurMeuhlen & Co., PC. Johnson explained the CAFR is very time consuming and detailed. He is very proud of getting an unqualified and clean audit and thanked RJ and the business office for making sure we are doing the right thing with public funds.

RJ Tvedt stated the CAFR is a nationally recognized financial document for the school district, year end 2011. Tvedt gave a brief overview of the four major sections of the CAFR:

1. Introductory Section
2. Financial Section
3. Statistical Section
4. Single Audit Section

Stefeni Freese gave an explanation of the Single Audit Section and stated the District has received an unqualified or clean audit. She accredited this to the staff of the business office, stating they do a great job in preparation for the audit.

Superintendent Miller explained to put this into context within the scope of the LRSP alignment of resources this report explains the work that has been done – there are 27 Key Indicators on the balanced scorecard and one of those is to have a clean audit. The Business Office Team was commended for meeting the target for this District Key Indicator.

Trustee Arneson moved the Board accept the 2010-11 Comprehensive Annual Financial Report and Audit Report. Trustee MacGrath seconded the motion. Motion carried 8-0.

Preliminary 2012-13 General Fund Budget Discussion

Steve Johnson, Assistant Superintendent of Business & Operations, stated this is the first of several times that we will discuss the 2012-13 General Fund Budget. He explained that usually in a biennium year the budget is clear, but this year there is still some unresolved funding issues because of the Legislature. Johnson discussed the two scenarios that we are still looking at and explained what the potential recommendations will be on March 26th.

The budget needed to maintain at this stage is very tentative. Schools and departments have been instructed to submit their budgets with a zero increase.

Assistant Superintendent Johnson answered Trustees' questions. No official action was taken.

Revised Policies #1105, Membership; #1240, Duties of Individual Trustees; #1310, District Policy; #1312, Administrative Procedures; #1509, Board Vision Statement; and #1610, annual Goals and Objectives, 1st Reading

Superintendent Kirk Miller introduced this item. Administration looked at the 1000 section of Board Policies, making sure policies have Long Range Strategic Plan language embedded in the policies. Proposed changes on these six policies address this. Miller answered Trustees' questions and thanked Dr. King for her assistance.

No official action was taken. This item will be brought back at the March 26, 2012 meeting for second reading and approval.

Meeting adjourned at 7:22 p.m.

Denise Hayman, Board Chair

Steve Johnson, District Clerk

**Bozeman Public Schools
Human Resources**

March 5, 2012

REQUIRES BOARD ACTION

Confirmation of Employment (Licensed)

Name	Position	Unit/Grade Step	Effective	Salary
Gunnarson, Molly	Middle School Teacher, 1.0 FTE, CJMS, Long Term Sub		@3/19/12-6/8/12	\$188.90/day
Pike, Clinton	5th Grade Teacher, 1.0 FTE, HAWT, Long Term Sub		@4/2/12-6/8/12	\$188.90/day
Seidensticker, Lyndi	Math Teacher, 1.0 FTE, BHS, Long Term Sub		@3/19/12-6/8/12	\$188.90/day
Skinner, Alean	Special Ed Teacher, 1.0 FTE, BHS, Long Term Sub		@3/5/12 - 5/25/2012	\$188.90/day

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Salary
Bearrow, Mark	Custodian, .5 FTE, BHS, 12 mos.	G05	2/21/2012	\$14.00/hr
Dailey, Lena	ELC Paraprofessional, 1.0 FTE, BHS	B01	2/21/2012	\$9.49/hr.
Martling, Mary	Administrative Assistant, .9231 FTE, ADED	F00	3/12/2012	\$11.11/hr

Confirmation of Request for Leave of Absence (Licensed)

Name	Position	Reason	Effective
Bauerle, Patricia	Middle School Teacher, 1.0 FTE, SMS	FMLA	2/6/12 up to 12 weeks as needed
Budt, David	Social Studies Teacher, 1.0 FTE, BHS	FMLA	5/14/12-6/8/12
Garnick, Trish	School Psychologist, 1.0 FTE, SMS/LONG	FMLA	3/8/12 for 6-8 weeks
Matosich, Deb	Intervention Teacher, 1.0 FTE, EMDI	Partial LOA of .5 FTE	4/17/12 - 6/8/12

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Administrative)

Name	Position	Reason	Effective	Years of Service
Cashell, Diane	Principal, 1.0 FTE, CJMS	Retire	6/30/2012	35

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Behan, Stephanie	Paraprofessional, .6875 FTE, SMS, 9.25 mos.	Resigned	2/24/2012 (date revised)	1
Koch, Chad	Paraprofessional, .2 FTE, HAWT, 9.25 mos.	Resigned	11/25/2011	2 mos.

**Bozeman Public Schools
Human Resources**

March 5, 2012

REPORT OF ADMINISTRATIVE ACTIONS(cont.)

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Lane, Sylvana	Paraprofessional, .25 FTE, HAWT, 9.25 mos.	Resigned	1/31/2011	3
Strizich, Carl	Custodian, .5 FTE, WHIT, 12 mos.	Resigned	3/13/2012	3
Taylor, Billie	Paraprofessional, .375 FTE, Overflow Aide, .5625 FTE, MOST, 9.25 mos.	Resigned	3/31/2012	7 mos.

Changes and Revisions in Contracts (Licensed)

Name	From	To	Effective	Reason
Pittenger, Leora	2nd Grade Teacher, .5 FTE, BA+45/10 Step 9, \$24,268, Paraprofessional, .1875 FTE, B03, \$9.86/hr, Overflow Aide, .25 FTE, \$9.40/hr, EMDI	2nd Grade Teacher, .5 FTE, Intervention Teacher, .5 FTE, BA+45/10 Step 9, \$34,391.34, EMDI	2/14/2012	Increase FTE

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Condon, Christina	Paraprofessional, .45 FTE, B01, \$9.49/hr, Overflow Aide, .1875 FTE, \$9.40/hr, HAWT, 9.25 mos.	Paraprofessional, .45 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	2/17/2012	End Temporary Position
Foster, Anne	Intervention Teacher, 1.0 FTE, \$188.90/day, EMDI, Long Term Sub	Paraprofessional, .875 FTE, B03, \$9.86/hr, EMDI, 9.25 mos.	2/15/2012	End Temporary Position
Walker, Stacy	Secretary/Bookkeeper, .6 FTE, F00, \$11.11/hr, ALTN, 10 mos.	Secretary/Bookkeeper, .6 FTE, F01, \$12.34/hr, ALTN, 10 mos.	2/29/2012	End Probation

Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Wheeler, Steve	Elementary Intramural Basketball - MOST (longevity)	\$613.60	7	2011-2012
Henigman, Ashley	Elementary Intramural Basketball - HYL	\$590.00		2011-2012
Wittman, Vicki	Homebound Tutor	\$18.47/hr		2011-2012
Alltucker, Marti	Dual Enrollment Class Acctg 101 2nd Sem	\$500.00		2011-2012
Browne, Laci	Head Winter Cheer Coach .5	\$2,384.50	2	2011-2012

SPECIAL BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: March 20, 2012

TIME: 12:00 p.m.

PLACE: Willson Library, Willson School

MEMBERS

PRESENT: Denise Hayman, Chair
Bruce Grubbs, Vice Chair
Heide Arneson
Ed Churchill
Gary Lusin
Sue MacGrath
Dan Swanson
Wendy Tage

MEMBERS

ABSENT: None

STAFF: Kirk Miller, Superintendent

PRESENT: Steve Johnson, Assistant Superintendent for Business and Operations/District Clerk
Marilyn King, Assistant Superintendent for Curriculum and Instruction
Pat Strauss, Director of Human Resources

OTHERS

PRESENT:

MEDIA: Gail Schontzler, Bozeman Daily Chronicle
Mike Greener, Bozeman Daily Chronicle
Lauren Mascmedt, KTVM

VISITORS: Approximately 3

Call to Order

The meeting was called to order at 12:00 p.m. by Chair Hayman. Following the Roll Call and the Pledge of Allegiance, Hayman welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Superintendent's Report

Superintendent Miller reported on the following:

1. Music in Our Schools Month – Miller read an announcement from Renee Westlake and handed out a tablet from the Music Department.
2. School Election – Information and presentation schedule are being developed. The first presentation is scheduled for March 26. Miller will have more information at the March 26 meeting.

Board of Trustees

Trustee Churchill reported Hawks Night Live will be held Friday, March 23, and Saturday, March 24.

Public Participation on Non-Agenda Items

None

Action on Superintendent's Resignation

Human Resources Director Pat Strauss introduced this item. He presented Superintendent Miller's letter of resignation, stating he has had the pleasure of working for Superintendent Miller, but this is an incredible opportunity for Miller to help further public education for all children in Montana. Miller has been involved in public education for 31 years.

Trustees expressed their sadness at Superintendent Miller's resignation and their appreciation for his work for Bozeman Public Schools. He has lead the Board and District through a Strategic Planning process, which has become the culture of the District. Trustees stated Miller has worked hard and is leaving the Board and District in a great place, as one of the strongest Districts in the State. His professionalism and wisdom will be missed and it has been an extraordinary honor to work with Superintendent Miller.

Trustee MacGrath moved the Board accept the resignation of Superintendent Miller effective June 30, 2012. Trustee Lusin seconded the motion. Motion carried 8-0.

Trustees reluctantly accepted Superintendent Miller's resignation.

Superintendent Search Process

Pat Strauss, Director of Human Resources, with assistance from Assistant Superintendents Johnson and King, recommended the Trustees run the search process, with help from central administration and the Montana School Boards Association (MTSBA), instead of hiring a consulting firm. For a minimal fee, MTSBA will collect applications and conduct an initial screening to assure all candidates meet the minimum qualifications. MTSBA will then prepare a matrix indicating the status of all applicants before they are released to the entire Board for screening. MTSBA will also conduct background/reference checks on up to four finalists prior to invitation for interview. Administration will coordinate public meetings, date of interview logistics, the public responder panel and interview questions under the direction of the Trustees.

Administration will develop a timeline and a screening report will be sent to the Board sometime during the week of April 30.

Trustee Hayman listed several reasons for partnering with MTSBA in the search process. MTSBA will collect applicants, making this process once removed from the Board. Hayman stated this will be a great partnership in terms of accountability.

Assistant Superintendent Johnson stated the timeline is a critical element. If the District were to use a consulting firm, they would have to post an RFP for selection of the firm and negotiation with the firm, which would eat into the very tight timeline.

Human Resources Director Strauss brought the Trustees up-to-date on the process to this point and answered their questions.

No official action was taken.

Meeting adjourned at 12:37 p.m.

Denise Hayman, Board Chair

Steve Johnson, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: March 26, 2012

TIME: 6:00 p.m.

PLACE: Board Room #122, Willson School

MEMBERS

PRESENT: Denise Hayman, Chair
Bruce Grubbs, Vice Chair
Heide Arneson
Ed Churchill
Gary Lusin
Sue MacGrath
Dan Swanson
Wendy Tage

MEMBERS

ABSENT: None

STAFF: Kirk Miller, Superintendent

PRESENT: Steve Johnson, Assistant Superintendent for Business and Operations/District Clerk
Marilyn King, Assistant Superintendent for Curriculum and Instruction
Pat Strauss, Director of Human Resources

OTHERS

PRESENT:

MEDIA: Gail Schontzler, Bozeman Daily Chronicle
Jess Antonio, KTVM

VISITORS: Approximately 45

Call to Order

The meeting was called to order at 6:00 p.m. by Chair Hayman. Following the Roll Call and the Pledge of Allegiance, Hayman welcomed visitors and explained the purpose of the meeting and procedures to be followed.

2011-12 "AA" Boys' All-State Basketball Individual

Vice Chair Grubbs moved the Board of Trustees adopt the following resolution. Trustee Lusin seconded the motion. Motion carried 8-0.

WHEREAS: The following Bozeman High School student athlete was selected for the 2011-12 1st Team All-State "AA" Boys Basketball team:

Collin Moriarty

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Collin as a member of the 2011-12 Boys Basketball All-State 1st Team.

2011-12 "AA" Girls' All-State Basketball Individuals

Trustee Churchill moved the Board of Trustees adopt the following resolution. Vice Chair Grubbs seconded the motion. Motion carried 8-0.

WHEREAS: The State "AA" Girls' Basketball Tournament was held on March 8-10, 2012, in Bozeman, which resulted in the Lady Hawk Basketball Team placing second. The Lady Hawks ended their season with a 22-1 record and were the Eastern Divisional Champions. The following student athletes were selected for the 2011-12 1st Team All-State "AA" Girls Basketball team:

Alexa Dawkins
Shanae Gilham
Abby Rustan

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2011-12 Girls' Basketball All-State Individuals.

2012 National Merit Awardees

Trustee Swanson moved the Board of Trustees adopt the following resolution. Trustee MacGrath seconded the motion. Motion carried 8-0.

WHEREAS: Across the nation, 1.5 million high school juniors in about 22,000 high schools took the Preliminary SAT;

WHEREAS: Based on the selection index number resulting from the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT ®), students may qualify for the National Merit Semifinalist competition;

WHEREAS: To compete for a finalist position and possible scholarship award, the semifinalists go through an application process that includes an essay and recommendation;

WHEREAS: Out of 16,000 semi-finalists, Bozeman High School had 10 finalists;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Bozeman High School 2011 National Merit Finalists Carol Baumbauer, Kelsey Larson, Nicholas Peyton, Mark Raymond, Savannah Roberts, Allison Rognlie, Elicia Shotland, Oona Taper, Nicole Young, and Nathaniel Brown for their outstanding performance in a national field based on accomplishments, skills, and potential success for college.

Consent Agenda – High School and Both Districts

Vice Chair Grubbs moved that the Board of Trustees approve items #7, 15 and 33. Trustee Tage seconded the motion. Motion carried 7-0 (Trustee Swanson absent).

The following items were approved:

7. Revised Policies #1105, Membership; #1240, Duties of Individual Trustees; #1310, District Policy; #1312, Administrative Procedures; #1509, Board Vision Statement; and #1610, Annual Goals and Objectives, 2nd Reading

15. Financial Reports, Warrant Approval & Donations

33. Bozeman High School Out-Of-State Field Trips & Travel for 2012-13

Superintendent's Report

Superintendent Miller reported on the following:

1. School Election Communications Plan

- Prezi, Brochure and FAQs shown for Trustees to see to assist in the future presentations.
- Presentation Schedule distributed to the Board.
- Website to go live, Tuesday, March 27, following approval of the Bond Agenda Items by the Trustees.

Board of Trustees

Trustee Grubbs reported the next AA Caucus is Monday, April 2, 2012.

Trustee Churchill congratulated the students and Music Department for the Hawks Night Live outstanding performances.

Trustee Arneson expressed her gratitude for being on and working with this Board and team for the relationships and their focus on students.

Public Participation on Non-Agenda Items

None

2012-13 School Calendar

Pat Strauss, Director of Human Resources, reported two school year calendar options for 2012-13 were voted on by employees. Option B received the most votes and is being presented for approval tonight.

Vice Chair Grubbs moved the Board approve the 2012-2013 School Calendar as presented. Trustee MacGrath seconded the motion. Motion carried 8-0.

Professional Development Plan Approval 2012-13

Assistant Superintendent of Curriculum & Instruction, Marilyn King, and Tami Phillippi, BEA President, introduced this item. King explained the Instructional Coaches are already in place and they are part of the leadership team in each of the District's buildings. These coaches help plan professional development for the District.

Tami Phillippi discussed the professional development ideas for next year, explaining the Professional Development Committee has decided to try making professional development personalized for the teachers, sometimes with assistance of the Instructional Coaches, colleagues in their building or District wide.

Assistant Superintendent King and Curriculum Director Hays provided lists of professional development possibilities. King also explained Response to Intervention (RtI) plays a prominent role in professional development.

Phillippi explained the use of the six early release days. Marilyn King, Tami Phillippi and Sarah Hays answered Trustees' questions.

Public comments were made by Charles Woodgerd regarding the transfer of knowledge from the bus drivers to the school district. Dr. King will follow-up with Vance Ruff and form a better line of communication.

Trustee Arneson moved the Board approve the Professional Development Plan for 2012-2013 with allowances for the Professional Development Committee and school sites to make changes as the need arises. Trustee Tague seconded the motion. Motion carried 8-0.

Approval of Superintendent Job Description and Profile

Pat Strauss, Director of Human Resources, distributed two documents – Job Description and Leadership Profile. Strauss explained the process to date and explained the changes made to the documents with input from staff members and guidance from the Trustees. These documents will be placed on the web after approval by the Board.

Pat Strauss and the Trustees discussed the salary range and changes to the documents. Strauss and Johnson answered Trustees' questions.

Trustee Churchill moved the Board of Trustees work with BSD7 Administration to finalize the Superintendent's Job Description and Leadership Profile and adopt the results of their collaborative effort. Trustee Swanson seconded the motion. Motion carried 8-0.

New Policy #5325, Breastfeeding Workplace, 1st Reading

Director of Human Resources, Pat Strauss, introduced this item. This is a policy that is recommended by MTSBA and reflects language in Montana Codes Annotated 39-2-215, 39-2-216 and 39-2-217.

No official action was taken. This policy will be brought back at the April 9, 2012 meeting for second reading and approval.

Elementary School #8 Preliminary Design

Kevin Barre, Director of Facilities, Jamie Lenon, Prugh & Lennon Architects and Steve Johnson, Assistant Superintendent of Business & Operations, introduced this item. Barre, Lenon, Johnson and other members of the Project Team including Steve Langlas, Roger Davis and Dave Crawford, presented a brief overview of the current preliminary floor plan and site plan design for Elementary #8, pointing out changes to the floor and site plans used for Hyalite Elementary School.

Kevin Barre, Jamie Lenon and Steve Johnson answered Trustees' questions including: safe routes to schools, potential impact and improvements to Flanders Mill Road, traffic patterns, parking and development of outdoor spaces.

No official action was taken.

Support Services Building Expansion Preliminary Design

Kevin Barre, Director of Facilities, and Kim Everts, Comma-Q Architecture, gave a brief overview of the current preliminary floor plan and site plan design of the proposed Support Services food service operation expansion. This proposed expansion will meet the growth needs of the District, which have occurred over the last 20 years and into the future.

Kim Everts worked with Bob Burrows and Kevin Barre on a detailed review of all the existing spaces and how to expand them. They developed three expansion phases of the design involving an addition to the current facility to the north and west.

Kevin and Kim answered Trustees' questions. No official action was taken.

Upgrade & Expand Longfellow Elementary School

Steve Johnson, Assistant Superintendent of Business & Operations, introduced Kevin Barre, Director of Facilities, and Kim Everts, Comma-Q Architecture who gave a brief overview of the current preliminary floor plan and proposed work scope for the Upgrade and Expansion of Longfellow Elementary School. Barre explained Longfellow Elementary is the last of the original schools that has not completed its Mechanical and Ventilation upgrade.

Barre and Everts answered Trustees' questions including the placement of an elevator and impact on education space. No official action was taken.

Set Elementary District General Fund Levy Amount for May 8 School Election

Assistant Superintendent Johnson, explained the proposed Elementary District General Fund Levy amount for the May 8 School Election.

Johnson answered Trustees' questions.

Trustee Tague moved the Board adopt a resolution submitting to the qualified electors of the District, at an election on Tuesday, May 8, 2012, the following questions. Trustee Arneson seconded the motion. Motion carried 7-0.

**BOZEMAN ELEMENTARY SCHOOL DISTRICT NO. 7
GENERAL FUND LEVY
Elementary District Proposition**

Shall the Trustees be authorized to impose an increase in local taxes to support the General Fund in the amount of two hundred thirty five thousand dollars (\$235,000), which is an over-base increase of approximately 1.61 mills for the purpose of properly maintaining and operating the programs of the district?

Passage of this proposal will increase the annual taxes on a home with a market value of \$100,000 by approximately \$2.37 and on a home with a market value of \$200,000 by approximately \$4.74. The durational limit of the levy is intended to be permanent.

- ☐ FOR the Elementary additional Levy
☐ AGAINST the Elementary additional Levy

Set Elementary District Bond Amount and Pass Related Bond Resolution for May 8 School Election

Steve Johnson, Assistant Superintendent of Business & Operations, explained the Elementary District Bond Amount and Pass Related Bond Resolution for the May 8 School Election. Johnson stated the District's recommendation is that the Board include all three projects: Elementary School #8 and land purchase, Support Services Building Expansion, and Upgrade & Expand Longfellow Elementary. Assistant Superintendent Johnson discussed the ballot language with the Board. Also recommended were changes to the ballot language to support planning for facility growth if proceeds are sufficient.

Johnson answered Trustees' questions.

Trustee MacGrath moved the Board adopt the proposed bond resolution and adopting vote, setting the amount (\$26,375,000), calling for a mail ballot election on May 8, 2012 and approving the ballot language. Trustee Tague seconded the motion. Motion carried 7-0.

ELEMENTARY BOND ISSUE

Shall the Board of Trustees of School District No. 7 (Bozeman), Gallatin County, Montana (the "District"), be authorized to sell and issue general obligation bonds of the District in one or more series in the aggregate principal amount of up to Twenty-Six Million Three Hundred Seventy-Five Thousand and no/100 Dollars (\$26,375,000) bearing interest at rates to be determined by the Board of Trustees at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than twenty (20) years, for the purpose of providing funds to build or improve facilities in accordance with the District's facility plan to accommodate growth in student enrollment in the District, to include acquiring a parcel of property consisting of approximately 42.94 acres located immediately north of Durston Road between Cottonwood Road and Flanders Mill Road and designing, building, and equipping thereon a new elementary school building and associated improvements; upgrading and expanding Longfellow Elementary School to improve air quality and add instructional space; improving the District's support services building primarily to expand its food storage and handling capacities; supporting facility planning for growth, if proceeds are sufficient; related improvements; and paying costs associated with the sale and issuance of the bonds?


☐ BONDS - YES

☐ BONDS - NO

Meeting adjourned at 9:22 p.m.

Denise Hayman, Board Chair

Steve Johnson, District Clerk

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2012 TEACHER APPRECIATION WEEK
 CATEGORY: RECOGNITION AND AWARDS
 ORIGINATED BY: Kirk Miller, Superintendent
 OTHERS INVOLVED: Tami Phillippi, BEA President
 DATA EXPANSION: None
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
 April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: Teachers make public schools great;

WHEREAS: Teachers keep American democracy alive by laying the foundation for good citizenship;


WHEREAS: Teachers fill many roles, as listeners, explorers, role models, motivators and mentors;

WHEREAS: Teachers continue to influence us long after our school days are only memories;

WHEREAS: Teachers deserve recognition of outstanding work in opening children's minds to new ideas, serving as an excellent mentors, and helping to create exemplary citizens;

THEREFORE: Be it proclaimed that the Board of Trustees designates the week of May 7-11, 2012, as Teacher Appreciation Week to honor the dedicated professionals who lend their passion and skills to educating our children.

BE IT FURTHER PROCLAIMED THAT the Board of Trustees calls on the community to join with it in personally expressing appreciation to our teachers for a job well done.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NASA MOON CRAFT NAMING RECOGNITION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED
BY: Marilyn King,
Asst. Supt. of Curriculum & Instruction

OTHERS
INVOLVED: Sharon Navas, Emily Dickinson Principal

PRESENTED
BY: Sharon Navas, Emily Dickinson Principal

DATA
EXPANSION:
http://www.nasa.gov/multimedia/imagegallery/image_feature_2152a.html

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:


WHEREAS: NASA's twin Gravity Recovery and Interior Laboratory (GRAIL) satellites, currently maneuvering into position for an innovative moon-mapping mission, have new names: Ebb and Flow;

WHEREAS: Mrs. Nina DiMaura and her 4th grade class won a national essay competition that included over 11,000 students from 45 states, with their entry "Ebb and Flow;"

WHEREAS: Students researched the program and drew inspiration for the name for its goal of investigating gravity;

WHEREAS: The Emily Dickinson Elementary School students will have the honor of choosing the first picture to be taken with the satellite's camera, and already spoke to Dr. Sally Ride when they were presented with the award at a news conference on January 17, 2012;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Ms. Nina DiMaura and her 4th grade students at Emily Dickinson Elementary School for this achievement.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: DISNEY PLANET CHALLENGE RECOGNITION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED

BY: Marilyn King,
Asst. Supt. of Curriculum & Instruction

OTHERS

INVOLVED: Sharon Navas, Emily Dickinson Principal

PRESENTED

BY: Sharon Navas, Emily Dickinson Principal

DATA

EXPANSION: <http://dpcproject.com/winners2011/>

COST/FUND

SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:


It is recommended the Board of Trustees adopt the following resolution:

WHEREAS: Disney's Planet Challenge (DPC) is a project-based learning environmental competition for classrooms across the United States. DPC teaches children about science and conservation while empowering them to make a positive impact on their communities and planet;

WHEREAS: Designed in conjunction with National Science Teachers Association and WestEd/K-12 Alliance, DPC is a unique chance for teachers to blend standards-based content, critical thinking skills, and environmental principles in a class project that moves students from awareness to action for a positive impact on their community;

WHEREAS: Ms. Tasha Kirby, 3rd grade teacher at Emily Dickinson Elementary School and her class have received the state-level award for the Disney Planet Challenge;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Ms. Tasha Kirby and her 3rd grade students at Emily Dickinson Elementary School for this achievement.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #5325, BREASTFEEDING WORKPLACE, 2ND READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Pat Strauss,
Director of Human Resources

OTHERS INVOLVED: N/A

DATA EXPANSION: MTSBA Model Policy 5325, M.C.A 39-2-215, 39-2-216, 39-2-217

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective April 9, 2012

ISSUE:

Should the Board approve new Policy #5325, Breastfeeding Workplace?

FACTS:

1. Trustees discussed the proposed changes at the March 26, 2012 Board Meeting.
2. The proposed policy is an adoption of the 2011 Montana School Boards Association Model Policy 5325, providing guidance for public employer policy on support of women, children and breastfeeding.
3. The policy reflects language in Montana Codes Annotated codes: 39-2-215 Public Employer Policy on Support of Women and Breastfeeding – Unlawful Discrimination; 39-2-216 Private Place for Nursing Mothers; 39-2-217 Break Time for Nursing Mothers.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt New Policy #5325, Breastfeeding Workplace, as presented.

OTHER ALTERNATIVES:

1. Do not change.
2. Make Additional revisions.

DISCUSSION:

Policy 5324 is an adoption of the 2011 Montana School Board's Association Model Policy 5325 providing guidance for public employer policy on support of women, children and breastfeeding. The policy reflects language in Montana Codes Annotated codes: 39-2-215 Public Employer Policy on Support of Women and Breastfeeding-Unlawful Discrimination; 39-2-216 Private Place for Nursing Mothers; 39-2-217 Break Time for Nursing Mothers.

PERSONNEL

Breastfeeding Workplace

Recognizing that breastfeeding is a normal part of daily life for mothers and infants and that Montana law authorizes mothers to breastfeed their infants where mothers and children are authorized to be, the District will support women who want to continue breastfeeding after returning from maternity leave.

The District shall provide reasonable unpaid break time each day to an employee who needs to express milk for the employee's child, if breaks are currently allowed. If breaks are not currently allowed, the District shall consider each case and make accommodations as possible. The District is not required to provide break time if to do so would unduly disrupt the District's operations. Supervisors are encouraged to consider flexible schedules when accommodating employees' needs.

The District will make reasonable efforts to provide a room or other location, in close proximity to the work area, other than a toilet stall, where an employee can express the employee's breast milk. The available space will include the provision for lighting and electricity for the pump apparatus. If possible, supervisors will ensure that employees are aware of these workplace accommodations prior to maternity leave.

Legal Reference:	§ 39-2-215, MCA	Public employer policy on support of women and breastfeeding – unlawful discrimination
	§ 39-2-216, MCA	Private Place for nursing mothers
	§ 39-2-217, MCA	Break time for nursing mothers

Adopted: 4-9-12

39-2-215. Public employer policy on support of women and breastfeeding -- unlawful discrimination. (1) All state and county governments, municipalities, and school districts and the university system must have a written policy supporting women who want to continue breastfeeding after returning from maternity leave. The policy must state that employers shall support and encourage the practice of breastfeeding, accommodate the breastfeeding-related needs of employees, and ensure that employees are provided with adequate facilities for breastfeeding or the expression of milk for their children. At a minimum, the policy must identify the means by which an employer will make available a space suitable for breastfeeding and breast pumping for a lactating employee, including the provision of basic necessities of privacy, lighting, and electricity for the pump apparatus. The space does not need to be fully enclosed or permanent, but must be readily available during the term that the employee needs the space.

(2) It is an unlawful discriminatory practice for any public employer:

(a) to refuse to hire or employ or to bar or to discharge from employment an employee who expresses milk in the workplace; or

(b) to discriminate against an employee who expresses milk in the workplace in compensation or in terms, conditions, or privileges of employment unless based upon a bona fide occupational qualification.

History: En. Sec. 1, Ch. 290, L. 2007.

Provided by Montana Legislative Services

39-2-216. Private place for nursing mothers. (1) All state and county governments, municipalities, and school districts and the university system shall make reasonable efforts to provide a room or other location in close proximity to the work area, other than a toilet stall, where an employee can express the employee's breast milk as provided in [39-2-215](#).

(2) All public employers are encouraged to establish policies to allow mothers who wish to continue to breastfeed after returning to work to have privacy in order to express milk and to provide facilities for milk storage.


History: En. Sec. 2, Ch. 290, L. 2007.

Provided by Montana Legislative Services

39-2-217. Break time for nursing mothers. All state and county governments, municipalities, and school districts and the university system shall provide reasonable unpaid break time each day to an employee who needs to express breast milk for the employee's child, as provided in [39-2-215](#) and [39-2-216](#), if breaks are currently allowed. If breaks are not currently allowed, the public employer shall consider each case and make accommodations as possible. The break time must, if possible, run concurrently with any break time already provided to the employee. A public employer is not required to provide break time under this section if to do so would unduly disrupt the public employer's operations.

History: En. Sec. 3, Ch. 290, L. 2007.

Provided by Montana Legislative Services

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PERSONNEL ACTIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Pat Strauss,
 Director of Human Resources
 OTHERS INVOLVED: Kirk Miller,
 Superintendent
 DATA EXPANSION: Accompanying Personnel
 Actions Report
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to insure that only the most suitable candidates are recommended.

**Bozeman Public Schools
Human Resources**

April 9, 2012

REQUIRES BOARD ACTION

Confirmation of Employment (Licensed)

Name	Position	Unit/Grade Step	Effective	Salary
Shtogrin, Lisa	Special Ed Teacher, 1.0 FTE, HYLTL, Long Term Sub		4/2/12- 6/8/12	\$188.90/day

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Salary
Baertsch, Tara	Paraprofessional, .2913 FTE, HYLTL, 9.25 mos	B01	3/19/2012	\$9.49/hr
Boylan, Valerie	Paraprofessional, .3125 FTE, SMS, 9.25 mos.	B01	3/26/2012	\$9.49/hr
Clark, Lacy	Employee Benefits Specialist, 1.0 FTE, CENT, 12 mos.	PRNE	3/22/2012	\$15.56/hr
Gibbs, Graison	Paraprofessional, 1.0 FTE, HAWT, Remainder of school year	B01	3/19/2012	\$9.49/hr
Harris, Bryan	Custodian, .5 FTE, WHIT, 12 mos.	G00	3/26/2012	\$11.66/hr
Harris, Kodi	Paraprofessional, .6875 FTE, SMS, 9.25 mos.	B01	3/26/2012	\$9.49/hr
Neumann, Lisa	Intervention Aide, .1875 FTE, Overflow Aide, .25 FTE, EMDI, Temp.	B01	2/17/2012	\$9.49 & \$9.40/hr
O'Connor, Faith	Paraprofessional, .3688 FTE, MOST, 9.25 mos.	B01	4/2/2012	\$9.49/hr
Todd, Aryelle	Paraprofessional, .3438 FTE, MOST, 9.25 mos.	B01	3/26/2012	\$9.49/hr
Wood, Amy	Academic Support Director, .75 FTE, CJMS, Remainder of school year		3/19/2012	\$14.00/hr

**Bozeman Public Schools
Human Resources**

April 9, 2012

REQUIRES BOARD ACTION(cont.)

Confirmation of Request for Leave of Absence (Licensed)

Name	Position	Reason	Effective
Durham, William	Special Ed Teacher, 1.0 FTE, HYL	F.M.L.A.	5/3/12-6/1/12
Taylor, Scott	Science Teacher .6 FTE, BHS (on leave)	LWOP	2012-2013

Confirmation of Request for Leave of Absence (Classified)

Name	Position	Reason	Effective
Kuyath, Sheila	Asst. to Director of Human Resources, 1.0 FTE, CENT	FMLA	4/18/12 - 6/1/12 (change in effective dates)

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Administrators)

Name	Position	Reason	Effective	Years of Service
Bauer, Jerry	Principal, 1.0 FTE, WHIT	Retire	6/30/2012	5

Confirmation of Resignations/Terminations (Licensed)

Name	Position	Reason	Effective	Years of Service
Joseph, Lyla	English Teacher, 1.0 FTE, BHS	Resign	6/8/2012	5
Kavanagh, Sara	1st Grade Teacher (on leave), 1.0 FTE, WHIT	Resign	6/8/2012	7
Pool, Lillian	4th Grade Teacher, 1.0 FTE, MOST	Correction to Retirement Date	3/31/2012	40
Wallace, Kevin	5th Grade Teacher, 1.0 FTE, HAWT	Retire	6/8/2012	25

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Anderson, Joyce	Early Learning Center Primary Caregiver, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/30/2012	16
Comstock Reid, Emma	Paraprofessional, .4 FTE, IRVG, 9.25 mos.	Resigned	3/2/2012	1 month
Dailey, Lena	Early Learning Center Paraprofessional, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	3 mos.
Drown, Coreen	Early Learning Center Primary Caregiver, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	2
Giorgianni, Robert	Roving Custodian, 1.0 FTE, Facilities, 12 mos.	Resigned	3/2/2012	2
Gustafson, Aimee	Early Learning Center Primary Caregiver, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	1
Heap, Athlene	Paraprofessional, .375 FTE, WHIT, 9.25 mos.	Resigned	4/13/2012	4 mos.
Herbst, Alyssa	Early Learning Center Paraprofessional, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	1
Huckert, Diana	Self Contained Aide, .875 FTE, EMDI, 9.25 mos.	Retired	4/1/2012	22
Landers, Michelle	Health Aide, .2313 FTE, Self Contained Aide, .3875 FTE, HAWT, 9.25 mos.	Resigned	3/23/2012	4 mos.

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS (cont.)

Confirmation of Resignations/Terminations (Classified)(cont.)

Name	Position	Reason	Effective	Years of Service
Powers, Holly	Early Learning Center Paraprofessional, .25 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	2
Spivak, Aimee	Middle School Activities Secretary, 1.0 FTE, BHS, 10 mos.	Resigned	3/7/2012	5 mos.
Tarinelli, Linda	Early Learning Center Director, 1.0 FTE, ADED/BHS, 12 mos.	Position Eliminated	6/30/2012	19
Thompson, Jenna	Early Learning Center Paraprofessional, 1.0 FTE, ADED/BHS, 11 mos.	Position Eliminated	6/8/2012	2

Changes and Revisions in Contracts (Licensed)

Name	From	To	Effective	Reason
Strand, Nicole	Kindergarten Teacher, .5 FTE, BA+105/9 Step 5, \$25,956, EMDI	Kindergarten Teacher, 1.0 FTE, BA+105/9 Step 5, \$34,572, EMDI	3/7/2012	Increase FTE

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Armfield, Heather	Self Contained Aide, .5 FTE, D00, \$9.64/hr, EMDI, 9.25 mos.	Self Contained Aide, .875 FTE, D00, \$9.64/hr, EMDI, 9.25 mos.	4/2/2012	Increase FTE
Boehm, Brian	Custodian w/Boilers License, 1.0 FTE, G03, \$13.56/hr, HYL, 12 mos.	Custodian w/Boilers License, .5 FTE, G03, \$13.56/hr, SMS, 12 mos.	2/21/2012	Change Position
Burmeister, Genevieve	Cook, .75 FTE, B01, \$9.49/hr, BHS, 9.25 mos.	Food Service Specialist, .625 FTE, B01, \$9.49/hr, SSVC, 9.25 mos.	1/3/2012	Change Position

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS(cont.)

Changes and Revisions in Contracts (Classified)(cont.)

Name	From	To	Effective	Reason
Condon, Christina	Paraprofessional, .45 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	Paraprofessional, .6125 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	3/19/2012	Increase FTE
Curtin, Allison	Self Contained Aide, .875 FTE, D00, \$9.64/hr, SMS, 9.25 mos.	Middle School Teacher, 1.0 FTE, \$188.90/day, SMS, Long Term Sub	2/17/2012	Took Long Term Sub Assignment
Daum, Daniel	Custodian, .5 FTE, G01, \$12.96/hr, LOMG, 12 mos.	Custodian w/Boilers License, .5 FTE, G01, \$13.05/hr, LOMG, 12 mos.	3/23/2012	Rate Increase for Boilers License
Frank, Leah	Self Contained Aide, .875 FTE, D00, \$9.64/hr, Paraprofessional, .125 FTE, B01, \$9.49/hr, HYL, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, Paraprofessional, .125 FTE, B01, \$9.49/hr, HYL, 9.25 mos.	2/29/2012	End Probation
Heikkila, Elizabeth	Paraprofessional, 1.0 FTE, B02, \$9.68/hr, HAWT, 9.25 mos.	1st Grade Teacher, 1.0 FTE, \$188.90/day, HAWT, Long Term Sub	3/19/2012	Took Long Term Sub Assignment
Herzog, Michelle	Food Service Expeditor, 1.0 FTE, C06, \$11.27, SSVC, 9.25 mos.	Food Service Expeditor, 1.0 FTE, D06, \$11.80, SSVC, 9.25 mos.	3/12/2012	Reclassification
Holmes, Kristin	Self Contained Aide, .875 FTE, D00, \$9.64/hr, BHS, Paraprofessional, .1 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, Paraprofessional, .1 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	3/1/2012	End Probation
Holmes, Kristin	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, Paraprofessional, .1 FTE, B01, \$9.49/hr, HAWT, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, 9.25 mos.	3/9/2012	Resigned one position

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS(cont.)

Changes and Revisions in Contracts (Classified)(cont.)

Name	From	To	Effective	Reason
Horsley, Lori	Self Contained Aide, .4375 FTE, D00, \$9.64/hr, BHS, 9.25 mos.	Self Contained Aide, .4375 FTE, D01, \$10.71/hr, BHS, 9.25 mos.	3/1/2012	End Probation
Kloth, Christopher	Paraprofessional, .75 FTE, B01, \$9.49/hr, MOST, 9.25 mos.	Paraprofessional, .2913 FTE, B01, \$9.49/hr, MOST, 9.25 mos.	3/26/2012	Change Location, Reduce FTE
Larson, Mary	Self Contained Aide, .875 FTE, D00, \$9.64/hr, BHS, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, 9.25 mos.	3/1/2012	End Probation
Lingman, Brittany	Self Contained Aide, .875 FTE, D00, \$9.64/hr, BHS, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, 9.25 mos.	3/1/2012	End Probation
Millan, Cassandra	Self Contained Aide, .875 FTE, D00, \$9.64/hr, BHS, 9.25 mos.	Self Contained Aide, .875 FTE, D01, \$10.71/hr, BHS, 9.25 mos.	3/1/2012	End Probation
Montgomery, Marlene	Tech. Administrative Assistant, 1.0 FTE, F18, \$16.14/hr, BUSS, 10 mos.	Tech. Administrative Assistant, .5 FTE, F18, \$16.14/hr, BUSS, 10 mos.	3/26/2010	Decrease FTE
Sadowski, Mary	Food Service Specialist, .75 FTE, B01, \$9.49/hr, SSVC, 9.25 mos.	Food Service Specialist, .625 FTE, B01, \$9.49/hr, BHS, 9.25 mos.	3/1/2012	Change Location, Reduce FTE
Stradiotto, Taisaya	Cook, .625 FTE, B01, \$9.49/hr, SMS, 9.25 mos.	Food Service Specialist, .9375 FTE, B01, \$9.49/hr, SSVC, 9.25 mos.	2/1/2012	Change Position
Todd, Aryelle	Paraprofessional, .3438 FTE, B01, \$9.49/hr, MOST, 9.25 mos.	Paraprofessional, .3438 FTE, B01, \$9.49/hr, Overflow Aide, .5625 FTE, \$9.40/hr, MOST, 9.25 mos.	4/2/2012	Add Assignment

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS(cont.)

Changes and Revisions in Contracts (Classified)(cont.)

Name	From	To	Effective	Reason
Watson, Heidi	Self Contained Aide/LPN, .875 FTE, H00, \$11.83/hr, HYLT, 9.25 mos.	Self Contained Aide/LPN, .875 FTE, H01, \$13.14/hr, HYLT, 9.25 mos.	3/1/2012	End Probation

Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Andriolo, Mike	Asst. HS Track Coach	\$3,260.00	3	2011-2012
Barefield, Sarah	MS Intramural Track Coach .5	\$556.50	6	2011-2012
Barrett, Katie	MS Fastpitch	\$1,113.00	6	2011-2012
Cech, Ryan	SMS Track	\$1,445.50	5/6	2011-2012
Curtin, Allison	SMS Track	\$1,445.50	5/6	2011-2012
Dailey, Lena	Asst. HS Fastpitch Coach .5	\$1,630.00	3	2011-2012
Hostetler, Troy	8th Gr. Boys' Basketball	\$1,749.00	5	2011-2012
Kessler, Brian	CJMS Head Track Coach	\$1,749.00	5	2011-2012
Kirby, Tasha	National Board Certification	\$2,000.00		2011-2012
Klaas, Price	BSF Program & Events Assistant	\$16.00		2011-2012
Litche, Margret	CJMS Track	\$1,142.50	5/6	2011-2012
Lower, Catelyn	Adult Ed Instructor	\$12.00/hr		2011-2012
Luebbe, Cynthia	Dept. Head - Health Enhancement (1st semester)	\$500.00		2011-2012
Miller, Josh	7th Gr. Boys' Basketball	\$1,113.00	6	2011-2012
Pederesen, Blaine	Elementary Sat. AM Basketball	\$590.00	7	2011-2012
Petersen, Erik	6th Gr. Track Intramurals (.5)	\$556.50	6	2011-2012
Puckett, Tim	Elementary Intramural Wrestling	\$590.00	7	2011-2012

**Bozeman Public Schools
Human Resources**

April 9, 2012

REPORT OF ADMINISTRATIVE ACTIONS(cont.)

Extracurricular(cont.)

Name	Authorized Position	Stipend	Level	Effective
Solyst, Shannon	6th Gr. Track Intramurals (.5)	\$556.50	6	2011-2012
Stolp, Sue	MS Intramural Track Coach .5	\$556.50	6	2011-2012
Tregoning, Joe	SMS Track	\$1,142.50	5/6	2011-2012
Walton, Bill	Asst. HS Fastpitch Coach	\$3,260.00	3	2011-2012
Wheeler, Jackie	Asst. HS Fastpitch Coach, .5	\$1,630.00	3	2011-2012
Wild, Brandon	Elementary Intramural Wrestling	\$590.00	7	2011-2012



	Arneson	Churchill	Grubbs	Hayman	Lusin	MacGrath	Swanson	Tagge
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL & DONATIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Steve Johnson, Asst. Supt. of Business & Operations
 OTHERS INVOLVED: R. J. Tvedt, Acctg. Supervisor
 Claudia Simmons, Accounting Clerk
 DATA: Monthly Financial Reports; Gifts Received; Warrant Registers
 EXPANSION: (included separately)
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective April 9, 2012

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees accept the financial reports, gifts received, investments, and final March 2012 warrant registers.

DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office and have been sent to Trustees requesting copies.

For March 2012 the operational warrants were \$1,060,907.33; dental claims were \$24,063.75; vision claims were \$3,757.35; purchasing cards were \$80,068.29; net payroll warrants were \$1,937,691.74; payroll taxes and deductions were \$1,348,230.25. Total warrants disbursed for March 2012 were \$4,454,718.71.

Investment of District Funds in accordance with State law as of February, 2012:

Gallatin County Investment Pool was	\$20,514,498.98
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**SCHOOL DISTRICT #7
CASH & INVESTMENT BALANCES 2011-2012**

FEBRUARY, 2012

	<u>1/31/2012</u>		<u>2/29/2012</u>
	<u>CASH & INV. BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>
	\$ 3,171,704.43	\$ 1,226,733.87	\$ 2,062,598.32
			<u>CASH & INV. BALANCE</u>
			\$ 2,335,839.98
101 ELEMENTARY GENERAL	169,937.21	9,257.11	20,186.35
110 ELEMENTARY TRANSPORTATION	112,968.98	354.04	-
111 ELEM. BUS DEPRECIATION	573.17	4.92	-
113 ELEMENTARY TUITION	1,761,944.40	76,732.89	260,658.97
114 ELEM. RETIREMENT	363,613.63	64,504.15	103,447.18
115 MEDICAID REIMBURSEMENT	-	-	-
116 SAFE ROUTES - INFRASTRUCTURE	-	-	-
117 SIGNIFICANT NEEDS STUDENTS	-	-	-
118 SUMMER SCHOOL	(11.10)	-	-
119 ELEM. IEA ONE-TIME-ONLY	19,877.52	-	277.47
121 ELEM. COMPENSATED ABSENCE	169,466.35	81.31	11.79
122 WHITTIER AFTER SCHOOL PRGRM	12,173.60	5,000.00	5,739.99
123 HAWTHORNE ART PROGRAM	792.00	-	-
124 HYALITE AFTER SCHOOL PROGRAM	(4,729.98)	-	4,727.24
125 ELEM INDIRECT COST	408,882.23	138.11	35,321.13
127 EMILY DICKINSON AFTER SCHOOL PROG	(22,136.37)	5,000.00	8,526.01
128 ELEM. TECHNOLOGY ACQUISITION	305,934.04	2,224.69	894.10
130 GLI OF AMERICAN HISTORY	100.83	-	-
131 MORNING STAR AFTER SCHOOL PROG	(10,439.40)	-	5,755.35
132 IDEA-B FLOW THROUGH	(85,714.13)	80,609.00	84,478.55
133 MONTANA WATERCOURSE	6.53	-	-
134 IDEA-B PRESCHOOL	(2,620.59)	2,622.00	2,643.29
136 HAWKS AFTER SCHOOL PROGRAM	(105.78)	-	4,922.51
138 TITLE VII INDIAN EDUCATION	(0.40)	1,623.00	1,622.89
139 MORNING STAR ARTS & MUSIC	5,615.00	-	-
140 LONGFELLOW AFT SCHOOL PRGRM	(7,353.12)	-	3,965.70
141 IRVING AFTER SCHOOL PROGRAM	3,832.43	5,000.00	4,411.29
142 KMA GILHOUSEN FAMILY FOUNDATION	10,680.18	-	-
144 PREVENTION INCENTIVE FUNDS	33.40	6,744.00	2,907.13
145 TROUT UNLIMITED	3,132.62	-	-
147 WAL-MART KIDS RECYCLING CHALLENGE	-	-	-
148 QUALITY SCHOOLS LIGHTING GRANT	(4,347.00)	-	-
149 ELEM. GIFTED & TALENTED	(3,343.68)	-	7,315.15
150 ELEM. DEBT SERVICE	1,749,139.92	33,319.42	-
151 EXXON MOBIL- ELEMENTARY SCHOOLS	3,564.22	10,000.00	-
152 BOZEMAN FRIENDS OF MUSIC	21,538.53	-	771.20
153 TITLE II, PART A	(23,502.94)	23,031.00	24,465.64
154 SOURDOUGH LIONS-WHITTIER PTSHP	1,879.00	-	-
155 TITLE I, PART A	(155,001.46)	162,461.00	79,374.40
156 WHITTIER LEGACY PROGRAM	11,870.50	-	500.07
157 EPA SOIL & WATER CONS	-	-	718.50

**SCHOOL DISTRICT #7
CASH & INVESTMENT BALANCES 2011-2012**

FEBRUARY, 2012

	<u>1/31/2012</u>			<u>2/29/2012</u>
	<u>CASH & INV. BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>CASH & INV. BALANCE</u>
158 HYALITE GARDENS GRANT	2,213.08	-	-	2,213.08
159 IRVING ART ENRICHMENT	-	-	-	-
160 ELEM. BUILDING FUND	(72,259.12)	15,809.50	67,593.30	(124,042.92)
162 HYALITE BUILDING FUND	2,561.69	-	2,561.69	-
161 ELEM. BUILDING RESERVE	1,952,412.42	14,802.94	8,678.15	1,958,537.21
163 8TH ELEMENTARY BUILDING	-	-	4,001.63	(4,001.63)
165 LONGFELLOW PAC	6,043.00	-	703.50	5,339.50
166 IRVING PAC	3,371.28	-	710.70	2,660.58
167 WHITTIER PAC	(721.00)	1,353.00	830.00	(198.00)
168 HAWTHORNE PAC	241.00	-	176.00	65.00
169 MORNING STAR PAC	(200.00)	1,002.84	943.80	(140.96)
170 EMILY DICKINSON PAC	15,366.17	-	9,158.83	6,207.34
171 CJMS PAC	(244.72)	-	18.23	(262.95)
172 SACAJAWEA PAC	37.28	84.00	599.80	(478.52)
174 PURCHASING FUND	43,245.54	3,196.13	(12,225.25)	58,666.92
175 SAFE ROUTES TO SCH-NONINFRASTR	(441.00)	-	26.56	(467.56)
176 NEA FND. LEARNING & LEADERSHIP	2,494.00	-	-	2,494.00
178 SELF-INSURANCE HEALTH FUND	1,204,897.73	560,791.28	467,108.84	1,298,580.17
182 MEDICAID INTERLOCAL AGREEMENT	245,128.79	110,742.16	70,436.73	285,434.22
183 MIDDLE SCHOOL EXTRACURRICULAR	10,736.27	269.64	5,575.20	5,430.71
184 ELEM. STUDENT ACTIVITY	93,989.47	3,557.10	8,226.43	89,320.14
185 REWARD TRUST FUND	8,542.60	2.80	-	8,545.40
191 DPHHS MOST GRANT	-	-	-	-
192 QUALITY SCHOOLS FACILITIES GRANT	(268,103.37)	268,103.37	-	-
193 QUALITY SCHOOLS PLANNING GRANT	-	-	-	-
195 TITLE X - HOMELESS	(6,889.61)	-	2,622.09	(9,511.70)
196 SACAJAWEA LIBRARY FUND	<u>17,228.44</u>	<u>-</u>	<u>-</u>	<u>17,228.44</u>
 TOTAL ELEMENTARY DISTRICT	 \$ 11,249,604.71	 2,695,155.27	 3,363,986.45	 \$ 10,580,773.53

SCHOOL DISTRICT #7
CASH & INVESTMENT BALANCES 2011-2012

FEBRUARY, 2012

	<u>1/31/2012</u>			<u>2/29/2012</u>	
	<u>CASH & INV. BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>CASH & INV. BALANCE</u>	
201 HIGH SCHOOL GENERAL FUND	\$ 2,431,745.15	\$ 696,971.04	\$ 1,144,073.56	\$ 1,984,642.63	
210 H.S. TRANSPORTATION	150,296.58	3,862.99	6,081.19	148,078.38	
211 H.S. BUS DEPRECIATION	114,885.69	376.73	-	115,262.42	
212 SCHOOL FOOD FUND	443,369.15	200,382.24	162,549.78	481,201.61	
213 H.S. TUITION FUND	(246.01)	83.07	-	(162.94)	
214 HIGH SCHOOL RETIREMENT	1,244,460.70	41,043.50	141,870.94	1,143,633.26	
215 ADULT BASIC ED & LITERACY	(456.63)	7,600.00	7,139.64	3.73	
216 MBCC OLWEUS GRANT	-	-	-	-	
217 H.S. ADULT EDUCATION	170,196.90	3,779.71	19,379.19	154,597.42	
218 H.S. TRAFFIC EDUCATION	154,285.85	70.75	3,659.81	150,696.79	
219 H.S. IEA ONE-TIME-ONLY	51,979.21	-	2.17	51,977.04	
220 PSAT TESTING FUND	1,471.00	-	-	1,471.00	
221 H.S. COMPENSATED ABSENCE	124,301.13	59.04	129.99	124,230.18	
223 STATE CAREER TECH ED	23,880.01	-	743.62	23,136.39	
224 BOZEMAN SCHOOLS FOUNDATION GRANT	13,288.65	-	1,273.10	12,015.55	
225 HS INDIRECT COST	111,153.74	40.70	914.00	110,280.44	
228 HIGH SCHOOL TECHNOLOGY ACQUISITION	603,505.96	2,468.84	862.45	605,112.35	
230 HAWKS NEST EARLY LEARNING CENTER	(9,952.67)	11,547.90	21,236.46	(19,641.23)	
231 EL CIVICS GRANT	(295.84)	1,400.00	1,311.48	(207.32)	
233 11-12 TOBACCO FREE GRANT	5,984.74	6,128.00	5,884.41	6,228.33	
236 09-10-11 TOBACCO FREE GRANT	1,475.09	-	55.80	1,419.29	
238 CARL PERKINS LOCAL PLAN	(4,774.59)	4,102.00	3,004.86	(3,677.45)	
241 TITLE III, PART A CONSORTIUM	(1,751.74)	-	680.33	(2,432.07)	
242 HOMELESS STUDENT ASSISTANCE FUND	2,596.08	-	164.47	2,431.61	
243 BRIDGER ALT. STUDENT ASSISTANCE	4,948.02	-	-	4,948.02	
244 MHSA ALL STATE/AA	(7,437.13)	1,898.10	5,148.55	(10,687.58)	
246 TITLE III IMMIGRANT	-	-	-	-	
247 INTRO TO ENGINEERING	41.22	-	-	41.22	
248 A2X CREDIT RECOVERY	(29,134.57)	10,914.00	6,183.31	(24,403.88)	
249 DISTRICT V MUSIC FESTIVAL	289.32	-	-	289.32	
250 HIGH SCHOOL DEBT SERVICE	1,028,120.80	36,631.52	-	1,064,752.32	
251 MONTANA WILDLIFE LEGACY	10,000.00	-	-	10,000.00	
252 DOWNTOWN TECHNICAL ASSISTANCE	(5,005.88)	-	2,194.12	(7,200.00)	

SCHOOL DISTRICT #7
CASH & INVESTMENT BALANCES 2011-2012

FEBRUARY, 2012

	1/31/2012			2/29/2012
	<u>CASH & INV. BALANC</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>CASH & INV. BALANCE</u>
253 ADVANCED PLACEMENT	(1,666.68)	-	666.67	(2,333.35)
254 ASTHMA ED GROUP MINI GRANT	1,451.43	-	-	1,451.43
255 QUALITY SCHOOLS LIGHTING GRANT	(5,018.00)	-	-	(5,018.00)
256 FOUNDATION FOR HEALTHY MT	1,135.82	12,500.00	-	13,635.82
257 BEHAVIOR FOUNDATIONS	10,616.24	-	5,100.47	5,515.77
258 EL CIVICS SUPPLEMENTAL	105.60	70.00	-	175.60
259 RAPE ESCAPE TRAINING	300.00	-	-	300.00
261 H.S. BUILDING RESERVE	2,432,448.95	11,724.39	6,168.24	2,438,005.10
263 H.S. RENOVATION PROJECT	350,767.36	24.57	58,909.11	291,882.82
270 BHS STUDENT ASSISTANCE	1,703.54	-	-	1,703.54
271 MARCHING BAND UNIFORMS	114,165.21	3,425.00	-	117,590.21
272 INSTRUCTIONAL COACHING DONATION	239,360.55	129.92	5,911.21	233,579.26
273 RTI CONFERENCE GRANT	-	-	-	-
280 EXPENDABLE ART REPAIR ENDOW.	25,874.40	8.89	(1,979.17)	27,862.46
281 H.S. ENDOWMENT NON-EXP.	521,894.03	8,945.08	-	530,839.11
282 BRIDGER ENDOWMENT FUND	8,602.67	2.47	-	8,605.14
283 GENERAL SCHOLARSHIP ENDOWMENT	12,663.29	5.14	-	12,668.43
284 HIGH SCHOOL STUDENT ACTIVITY	111,670.69	14,079.52	37,306.35	88,443.86
286 MONTANA DIGITAL ACADEMY	2,115.02	-	1,734.63	380.39
	<u>10,461,410.05</u>	<u>1,080,275.11</u>	<u>1,648,360.74</u>	<u>9,893,324.42</u>
TOTAL HIGH SCHOOL DISTRICT				
GRAND TOTAL	<u>\$ 21,711,014.76</u>	<u>3,775,430.38</u>	<u>\$ 5,012,347.19</u>	<u>\$ 20,474,097.95</u>

MARCH 31, 2012

	2010-2011 BUDGET	CURRENT-MONTH EXPENDITURES	YTD EXPENDITURES	ENCUMBRANCES	UN-ENCUMB. BALANCE
101 ELEMENTARY GENERAL FUND	23,541,034.00	2,035,010.56	14,855,069.47	8,374,496.57	311,467.96
110 ELEMENTARY TRANSPORTATION FUND	1,577,692.00	284,085.00	1,087,785.31	336,860.04	153,046.65
111 ELEM BUS DEPRECIATION FUND	131,766.00	0.00	0.00	0.00	131,766.00
113 ELEMENTARY TUITION FUND	533.00	0.00	0.00	0.00	533.00
114 ELEMENTARY RETIREMENT FUND	3,300,000.00	258,727.61	1,864,695.73	1,134,078.93	301,225.34
128 ELEM TECHNOLOGY ACQUISITION	482,211.00	1,929.73	82,567.81	7,374.56	392,268.63
150 ELEMENTARY DEBT SERVICE FUND	3,642,971.00	0.00	675,292.65	0.00	2,967,678.35
161 ELEMENTARY BUILDING RESERVE FUND	3,702,924.00	35,305.90	1,323,069.93	0.00	2,379,854.07
201 HIGH SCHOOL GENERAL FUND	13,217,620.00	1,113,098.87	8,091,017.02	4,176,435.84	950,167.14
210 HIGH SCHOOL TRANSPORTATION FUND	683,598.00	116,367.09	456,154.59	133,660.71	93,782.70
211 HIGH SCHOOL BUS DEPRECIATION FUND	133,454.00	0.00	0.00	0.00	133,454.00
213 HIGH SCHOOL TUITION FUND	5,000.00	0.00	2,441.50	1,921.50	637.00
214 HIGH SCHOOL RETIREMENT FUND	2,000,000.00	141,049.89	1,016,318.35	607,487.90	376,193.75
217 HIGH SCHOOL ADULT EDUCATION FUND	242,800.00	17,414.84	130,255.17	50,033.88	62,510.95
228 HS TECHNOLOGY ACQUISITION	809,100.00	1,144.99	109,747.10	3,988.29	695,364.61
250 HIGH SCHOOL DEBT SERVICE FUND	3,010,310.00	0.00	673,454.39	0.00	2,336,855.61
261 HIGH SCHOOL BUILDING RESERVE FUND	3,140,011.00	1,298.33	52,616.96	0.00	3,087,394.04
GRAND TOTAL	59,621,024.00	4,005,432.81	30,420,485.98	14,826,338.22	14,374,199.80

MARCH 31, 2012

	BUDGET	CURRENT-MONTH EXPENDITURES	YTD EXPENDITURES	ENCUMBRANCES	UN-ENCUMB. BALANCE
101 ELEMENTARY GENERAL FUND					
02 CHIEF JOSEPH MIDDLE SCHOOL	88,620.00	5,433.57	35,148.13	2,606.46	50,865.41
03 SACAJAWEA MIDDLE SCHOOL	98,312.00	2,666.02	60,022.48	1,317.57	36,971.95
05 LONGFELLOW SCHOOL	45,225.00	3,069.35	31,838.59	4,073.57	9,312.84
06 IRVING SCHOOL	41,365.00	2,665.95	19,230.02	156.26	21,978.72
07 WHITTIER SCHOOL	33,229.00	4,093.32	24,322.21	0.00	8,906.79
08 HAWTHORNE SCHOOL	45,225.00	3,082.02	34,482.71	4,471.61	6,270.68
09 MORNING STAR	74,042.00	5,523.24	53,893.31	138.04	20,010.65
10 EMILY DICKINSON	70,596.00	4,919.66	49,328.77	2,496.71	18,770.52
11 SPECIAL EDUCATION	3,167,124.00	306,159.94	2,037,732.68	1,283,955.05	-154,563.73
12 HUMAN RESOURCES	29,602.00	1,293.84	11,310.58	1,621.76	16,669.66
13 HYALITE	65,553.00	4,614.99	34,165.01	826.52	30,561.47
14 MUSIC	16,647.00	1,426.87	9,957.86	33.90	6,655.24
15 TECHNOLOGY SERVICES	72,212.00	1,487.48	63,913.36	2,783.48	5,515.16
16 ASSISTANT SUPERINTENDENT	98,595.00	1,209.49	39,584.16	346.01	58,664.83
22 DISTRICT-WIDE	1,405,506.00	93,169.40	636,808.35	105,648.12	663,049.53
25 SUPERINTENDENT/BOARD	54,913.00	3,075.48	20,952.20	1,193.50	32,767.30
26 ELEM LIBRARY PROC CTR	39,021.00	4,150.63	24,645.55	3,593.40	10,782.05
31 FACILITIES	1,088,697.00	64,629.47	645,308.70	997.89	442,390.41
71 SALARIES SUPERINTENDENT	152,543.00	11,207.65	99,787.34	36,767.57	15,988.09
72 SALARIES ASST. SUPERINTENDENT	260,827.00	19,994.92	163,683.81	81,247.55	15,895.64
73 SALARIES HUMAN RESOURCES	104,520.00	8,679.54	74,594.33	30,794.89	-869.22
74 SALARIES BUSINESS	151,146.00	14,530.22	110,944.33	56,893.88	-16,692.21
75 SALARIES MOSS	157,338.00	12,135.61	103,097.25	52,789.23	1,451.52
76 SALARIES TECHNOLOGY SERVICES	286,451.00	22,243.27	192,137.61	89,533.04	4,780.35
77 SALARIES MUSIC	987,613.00	87,226.87	619,688.93	412,062.15	-44,138.08
78 SUPPORT SERVICES BUILDING	8,233.00	660.71	5,285.68	2,698.84	248.48
82 SALARIES CHIEF JOSEPH	2,457,156.00	207,369.58	1,511,098.58	991,894.95	-45,837.53
83 SALARIES SACAJAWEA	2,485,353.00	208,106.45	1,535,509.58	1,002,589.84	-52,746.42
85 SALARIES LONGFELLOW	1,304,930.00	111,798.09	788,493.41	513,267.19	3,169.40
86 SALARIES IRVING	1,242,714.00	108,521.23	778,255.45	483,133.35	-18,674.80
87 SALARIES WHITTIER	1,183,354.00	103,753.02	741,570.94	484,641.36	-42,858.30
88 SALARIES HAWTHORNE	1,202,254.00	101,426.40	729,638.51	470,413.04	2,202.45
89 SALARIES MORNING STAR	2,113,783.00	187,677.66	1,320,980.54	850,137.64	-57,335.18
90 SALARIES ADA STIPENDS	150,743.00	12,345.59	77,093.11	31,118.65	42,531.24
91 SALARIES EMILY DICKINSON	1,962,298.00	171,535.56	1,216,037.31	773,659.30	-27,398.61
93 SALARIES HYALITE	795,294.00	133,127.47	954,528.09	594,594.25	-753,828.34
TOTAL -- ELEMENTARY GENERAL FUND	23,541,034.00	2,035,010.56	14,855,069.47	8,374,496.57	311,467.96
GRAND TOTAL	23,541,034.00	2,035,010.56	14,855,069.47	8,374,496.57	311,467.96

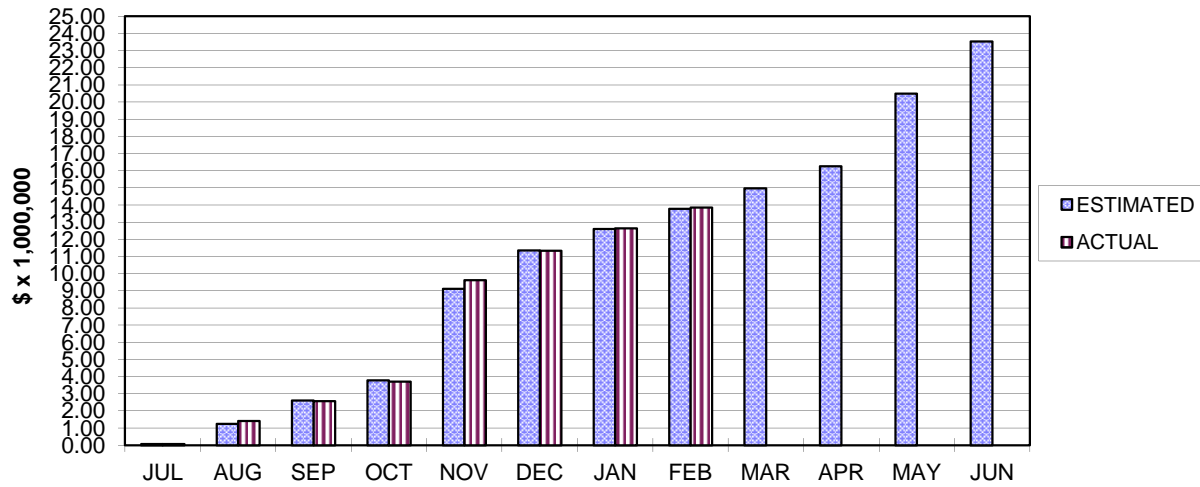
MARCH 31, 2012

	BUDGET	CURRENT-MONTH EXPENDITURES	YTD EXPENDITURES	ENCUMBRANCES	UN-ENCUMB. BALANCE
201 HIGH SCHOOL GENERAL FUND					
01 BOZEMAN HIGH SCHOOL	439,584.00	40,439.11	296,284.66	10,784.21	132,515.13
11 SPECIAL EDUCATION	1,229,523.00	108,988.11	728,179.54	437,618.91	63,724.55
12 HUMAN RESOURCES	29,602.00	1,189.10	9,722.02	1,621.78	18,258.20
14 MUSIC	25,533.00	945.19	6,819.33	0.00	18,713.67
15 TECHNOLOGY SERVICES	62,021.00	1,187.29	60,123.31	2,545.23	-647.54
16 ASSISTANT SUPERINTENDENT	57,894.00	1,692.51	12,944.46	346.03	44,603.51
19 ATHLETICS	69,833.00	0.00	97,833.00	0.00	-28,000.00
22 DISTRICT-WIDE	972,545.00	88,482.10	476,685.99	57,679.03	438,179.98
25 SUPERINTENDENT/BOARD	54,913.00	3,159.99	21,214.59	1,193.49	32,504.92
31 FACILITIES	802,220.00	68,222.22	485,038.09	2,487.52	314,694.39
71 SALARIES SUPERINTENDENT	90,921.00	6,808.14	59,071.18	23,062.17	8,787.65
72 SALARIES ASST. SUPERINTENDENT	173,239.00	13,880.62	114,502.26	54,722.54	4,014.20
73 SALARIES HUMAN RESOURCES	103,968.00	8,797.45	74,655.49	30,794.81	-1,482.30
74 SALARIES BUSINESS	151,017.00	14,530.21	110,908.76	56,894.59	-16,786.35
75 SALARIES MOSS	145,788.00	11,303.02	95,212.10	49,009.56	1,566.34
76 SALARIES TECHNOLOGY SERVICES	241,447.00	18,519.77	162,215.62	74,465.22	4,766.16
77 SALARIES MUSIC	290,729.00	26,619.37	190,588.50	123,362.66	-23,222.16
78 SUPPORT SERVICES BUILDING	8,049.00	660.71	5,285.68	2,698.84	64.48
81 SALARIES SENIOR HIGH	7,438,610.00	642,210.42	4,602,442.94	3,011,295.38	-175,128.32
90 SALARIES ADA STIPENDS	374,400.00	18,320.67	203,322.24	73,446.45	97,631.31
92 SALARIES ALTERNATIVE SCHOOL	455,784.00	37,142.87	277,967.26	162,407.42	15,409.32
TOTAL -- HIGH SCHOOL GENERAL FUND	13,217,620.00	1,113,098.87	8,091,017.02	4,176,435.84	950,167.14
GRAND TOTAL	13,217,620.00	1,113,098.87	8,091,017.02	4,176,435.84	950,167.14

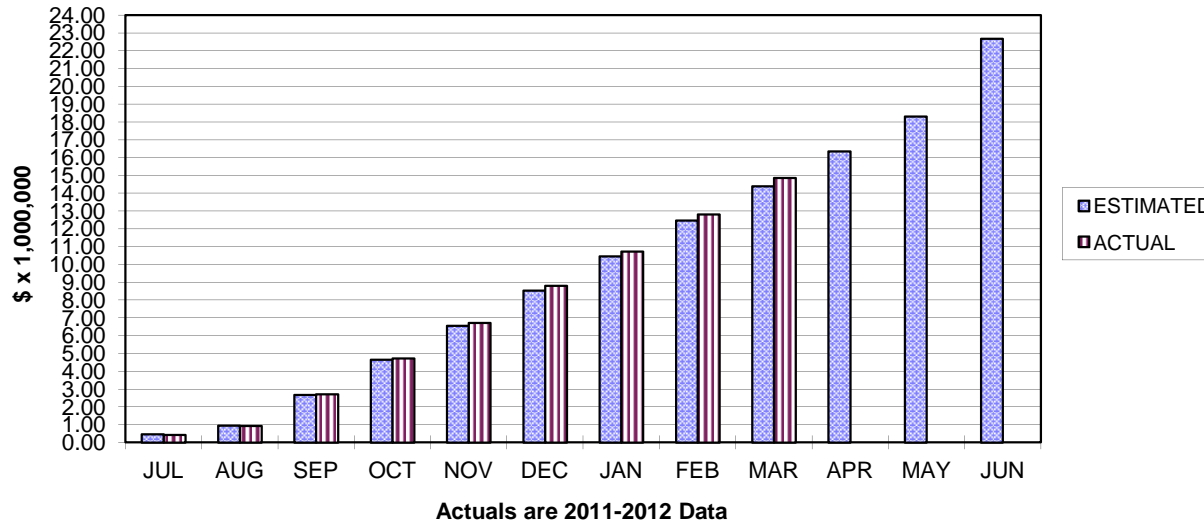
FEBRUARY 29, 2012

	ESTIMATED REVENUE	CURRENT MONTH REVENUE	YEAR TO DATE REVENUE	% OF ESTIMATED REVENUE
101 ELEMENTARY GENERAL FUND	23,541,034.00-	1,221,024.76-	13,866,421.46-	0.59
110 ELEMENTARY TRANSPORTATION FUND	1,511,110.93-	9,257.11-	580,639.21-	0.38
111 ELEM BUS DEPRECIATION FUND	41,043.00-	354.04-	22,599.36-	0.55
113 ELEMENTARY TUITION FUND	0.00	4.92-	44.47-	0.00
114 ELEMENTARY RETIREMENT FUND	3,062,431.13-	76,482.87-	1,791,417.57-	0.58
128 ELEM TECHNOLOGY ACQUISITION	262,638.51-	2,224.69-	168,329.20-	0.64
150 ELEMENTARY DEBT SERVICE FUND	2,876,444.26-	33,319.42-	1,691,225.25-	0.59
161 ELEMENTARY BUILDING RESERVE FUND	1,225,000.00-	14,802.94-	746,845.92-	0.61
201 HIGH SCHOOL GENERAL FUND	13,092,358.03-	688,796.93-	7,812,932.01-	0.60
210 HIGH SCHOOL TRANSPORTATION FUND	528,311.73-	3,840.49-	195,910.61-	0.37
211 HIGH SCHOOL BUS DEPRECIATION FUND	41,043.00-	376.73-	22,850.91-	0.56
213 HIGH SCHOOL TUITION FUND	5,000.00-	83.07-	2,778.02-	0.56
214 HIGH SCHOOL RETIREMENT FUND	1,648,242.80-	40,793.48-	967,144.52-	0.59
217 HIGH SCHOOL ADULT EDUCATION FUND	175,053.37-	3,779.71-	114,811.12-	0.66
228 HS TECHNOLOGY ACQUISITION	260,760.40-	2,468.84-	165,374.86-	0.63
250 HIGH SCHOOL DEBT SERVICE FUND	3,010,310.00-	36,631.52-	1,795,159.11-	0.60
261 HIGH SCHOOL BUILDING RESERVE FUND	1,500,000.00-	11,724.39-	849,312.58-	0.57
GRAND TOTAL	52,780,781.16-	2,145,965.91-	30,793,796.18-	0.58

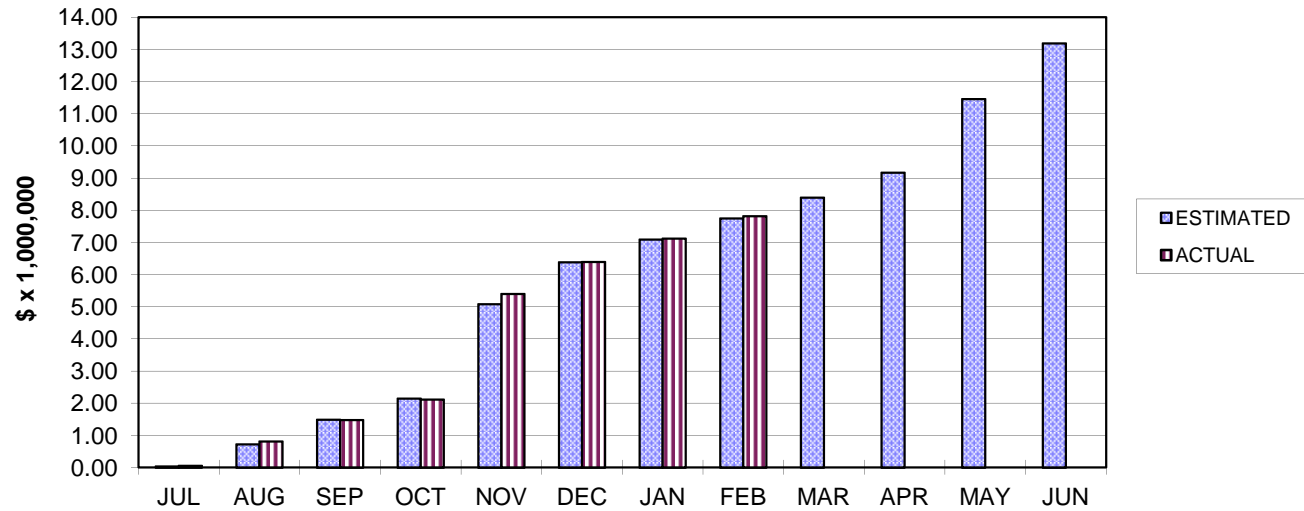
Elementary General Fund Revenues



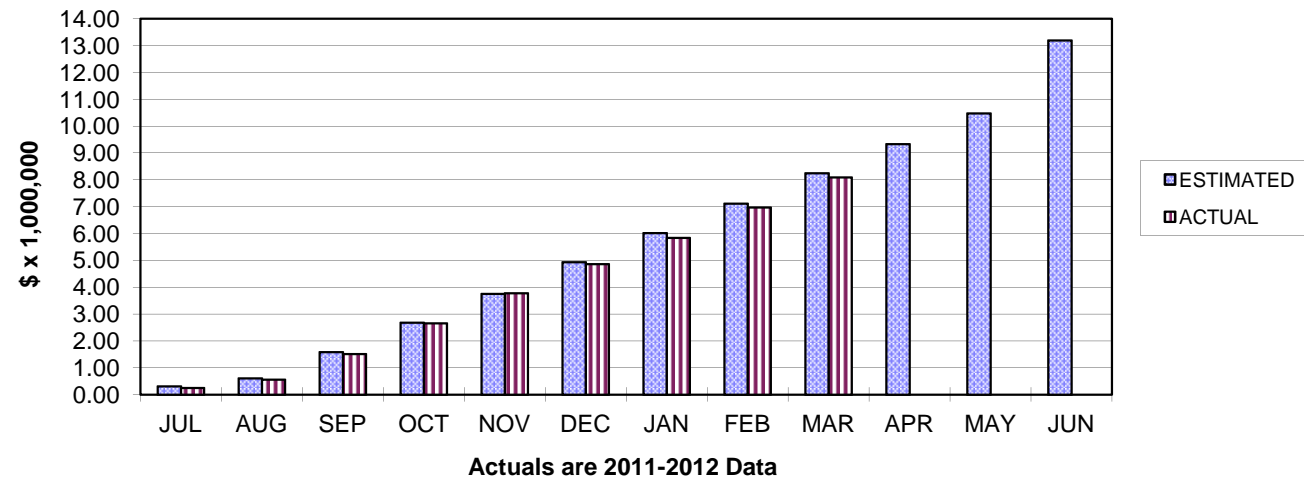
Elementary General Fund Expenditures



High School General Fund Revenues




High School General Fund Expenditures



MEMORANDUM

DATE: March, 2012

TO: Board of Trustees

FROM: Steven D. Johnson 
Assistant Superintendent of Business and Operations

RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
Bridger Alternative Program	Tarlow Stonecipher & Steele	Check	\$500.00
BHS – Music Dept.	Anonymous	Check – Band Uniforms	\$80,000
BHS – Art Dept.	Dennis Harrington/Planet Bronze	Slipcasting Molds/Electric Kiln	\$1,100
BHS – Band	Pearson Design Group	Check	\$5,000

Bozeman School District # 7
Self-Insurance Fund
Statement of Net Assets
February 28, 2012

Assets

Cash and investments	\$ 1,322,814.15
Total Assets	<u>\$ 1,322,814.15</u>

Liabilities

Estimated incurred unpaid claims	\$ 510,723.12
Health and dependent care flex payable	4,130.89
Deferred revenue	<u>160,818.97</u>
Total Liabilities	<u>675,672.98</u>

Net assets

Unrestricted net assets (liability)	<u><u>\$ 647,141.17</u></u>
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Statement of Revenues and Expenditures
For the Fiscal Year Ended August 31, 2012

	<u>February 2012</u>	<u>9/1/11 through 2/29/2012 Year-to-Date</u>
<u>Revenues</u>		
Medical insurance premiums	\$ 458,588.96	\$ 2,747,252.12
Dental insurance premiums	28,530.34	169,436.10
Investment income	554.69	3,140.05
Medical and dependent care flex reversion	-	-
Retiree and Cobra administration fees	685.00	3,658.00
Wellness	<u>5,750.00</u>	<u>89,293.00</u>
Total Revenues	<u>494,108.99</u>	<u>3,012,779.27</u>
<u>Expenditures</u>		
Medical insurance claims	324,485.69	2,259,906.53
Dental insurance claims	21,099.25	150,640.97
Excess risk insurance	40,553.16	243,529.59
Third Party administration	20,549.15	149,712.56
District administration	3,590.85	21,464.18
Wellness	<u>19,775.82</u>	<u>198,337.59</u>
Total Expenditures	<u>430,053.92</u>	<u>3,023,591.42</u>
Excess (deficiency) of revenues over expenditures	<u><u>\$ 64,055.07</u></u>	<u><u>\$ (10,812.15)</u></u>

SCHOOL DISTRICT #7

ELEMENTARY EXTRACURRICULAR FUND REPORT

FOR PERIOD ENDED FEBRUARY, 2012

		ACCOUNT	BEGINNING Fund BALANCE	RECEIPTS THIS PERIOD	RECEIPTS Y-T-D	EXPENDED THIS PERIOD	EXPENDED Y-T-D	ENDING Fund BALANCE
		<u>DESCRIPTION</u>						
05	3400	LONGFELLOW - FUNDRAISER	\$ 872.55	\$ -	\$ -	\$ -	\$ -	\$ 872.55
05	3440	LONGFELLOW - LIBRARY	\$ 3,184.84	\$ 1,100.00	\$ 1,100.00	\$ 727.98	\$ 727.98	\$ 3,556.86
05	3443	LONGFELLOW - ARTS	\$ 45,229.37	\$ -	\$ -	\$ 1,687.53	\$ 9,933.16	\$ 35,296.21
06	3413	IRVING SCHOOL THEATER ARTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06	3437	IRVING SCHOOL STORE	\$ 0.10	\$ -	\$ -	\$ -	\$ -	\$ 0.10
06	3438	IRVING PHOTOGRAPHY CLUB	\$ 1,767.09	\$ -	\$ 45.00	\$ -	\$ 81.08	\$ 1,731.01
06	3439	IRVING FLY FISHING CLUB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06	3400	IRVING 5TH GRADE FUNDRAISER	\$ (8.92)	\$ -	\$ -	\$ -	\$ -	\$ (8.92)
06	3440	IRVING LIBRARY FUNDRAISER	\$ 855.93	\$ -	\$ 1,469.30	\$ -	\$ 1,252.36	\$ 1,072.87
06	3444	IRVING CLIMBING CLUB	\$ 138.10	\$ -	\$ -	\$ -	\$ -	\$ 138.10
06	3445	IRVING SCHOLARSHIPS	\$ 3,357.49	\$ -	\$ -	\$ -	\$ -	\$ 3,357.49
07	3439	WHITTIER FIELD TRIPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
09	3437	MORNING STAR - SCHOOL STORE	\$ 256.53	\$ -	\$ -	\$ -	\$ -	\$ 256.53
10	3440	EMILY DICKINSON - LIBRARY	\$ 1,950.35	\$ -	\$ 4,373.40	\$ -	\$ 4,644.94	\$ 1,678.81
13	3440	HYALITE LIBRARY FUNDRAISER	\$ 116.06	\$ 2,410.00	\$ 3,899.91	\$ -	\$ -	\$ 4,015.97
14	3409	MUSIC	\$ 8,984.24	\$ -	\$ 31,422.72	\$ 1,066.11	\$ 16,988.82	\$ 23,418.14
22	270-3400	ENRICHMENT	\$ 6,873.63	\$ -	\$ -	\$ -	\$ -	\$ 6,873.63
22	710-3400	SCHOOL SPONSORED EXTRA	\$ 1,083.59	\$ 47.10	\$ 322.20	\$ -	\$ -	\$ 1,405.79
22	3500	ELEM. ATHLETIC PARTICIPATION	\$ 4,043.67	\$ -	\$ 10,170.00	\$ 4,744.81	\$ 8,458.67	\$ 5,755.00
					-			
		TOTAL	\$ 78,704.62	\$ 3,557.10	\$ 52,802.53	\$ 8,226.43	\$ 42,087.01	\$ 89,420.14

Current Cash Balance Report

ALL Data

Date: 02/01/2012 thru 02/29/2012

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A Athletics					
1005 B-Club	0.00	0.00	0.00	0.00	0.00
1010 Backboard BB-Ball	8,883.68	21,341.00	8,817.28	0.00	21,407.40
1015 Cheerleading	997.32	1,540.00	2,478.72	0.00	58.60
1020 Concessions	0.00	0.00	0.00	0.00	0.00
1025 Fastpitch	8,416.53	525.00	90.00	0.00	8,851.53
1030 Football Club	7,820.84	6,699.00	8,419.11	0.00	6,100.73
1035 Golf Club	5,649.01	0.00	0.00	0.00	5,649.01
1040 Hawk Stat Crew	985.22	0.00	400.00	0.00	585.22
1045 Hawk Power Plant	0.00	0.00	0.00	0.00	0.00
1050 Lady Hawk B-Ball	16,435.78	150.00	5,289.02	0.00	11,296.76
1055 Referee	0.00	0.00	0.00	0.00	0.00
1065 Soccer - Boys	5,551.52	0.00	250.00	0.00	5,301.52
1070 Soccer - Girls	2,359.00	0.00	473.00	0.00	1,886.00
1080 Speech Club	-359.57	2,679.00	191.00	0.00	2,128.43
1085 Spikers VB	1,821.37	0.00	250.00	0.00	1,571.37
1095 Swimming	1,429.75	0.00	1,438.61	0.00	-8.86
1100 Tennis	1,245.68	0.00	0.00	0.00	1,245.68
1110 Track Club	6,527.59	0.00	1,000.00	0.00	5,527.59
1115 Wendy's Activity Fund	0.00	0.00	0.00	0.00	0.00
1120 Wrestling Club	6,123.07	0.00	5,701.50	0.00	421.57
1125 X-Country Club	1,366.94	0.00	515.40	0.00	851.54
A Athletics Totals:	75,253.73	32,934.00	35,313.64	0.00	72,874.09
B Vocational Clubs					
2000 Business Professionals	18,900.74	8,926.90	6,685.38	0.00	21,142.26
2002 Cad Club	540.81	170.00	0.00	0.00	710.81
2005 Construction Club	1,015.71	0.00	0.00	0.00	1,015.71
2010 Deca	200.00	0.00	0.00	0.00	200.00
2025 Metals - Labor	640.07	0.00	0.00	0.00	640.07
2030 Metals - Materials	0.00	0.00	0.00	0.00	0.00
2035 Photo Club	0.00	0.00	0.00	0.00	0.00
2037 Robotics Club	13,288.40	250.00	0.00	0.00	13,538.40
2040 Shop Fund	0.00	0.00	0.00	0.00	0.00
2045 Skills USA	2,575.63	0.00	0.00	0.00	2,575.63
B Vocational Clubs Totals:	37,161.36	9,346.90	6,685.38	0.00	39,822.88
C Academic Clubs					
3010 Art Club	5,914.62	225.00	238.55	0.00	5,901.07
3015 Drama Club	3,528.32	1,150.79	1,896.59	0.00	2,782.52
3020 Ecuador/Montana	44.95	0.00	0.00	0.00	44.95
3025 French Club	207.32	114.50	22.95	0.00	298.87
3026 Galapagos Club	0.00	0.00	0.00	0.00	0.00
3030 German Club	6,787.29	3,000.00	1,753.14	0.00	8,034.15
3034 Latin Club	94.05	0.00	0.00	0.00	94.05
3038 MUN Club	300.36	0.00	0.00	0.00	300.36
3040 Designation Imagination	0.00	0.00	0.00	0.00	0.00
3045 Project Excel	91.76	10.00	0.00	0.00	101.76
3050 Science Olympiad	203.20	0.00	0.00	0.00	203.20
3055 Ski P.E.	0.00	1,441.48	1,064.00	0.00	377.48
3060 Spanish club	298.99	0.00	0.00	0.00	298.99
3065 Youth Leg Club	0.00	1,490.00	0.00	0.00	1,490.00
3070 Wildlife Biology Club	1,253.03	0.00	0.00	0.00	1,253.03
C Academic Clubs Totals:	18,723.89	7,431.77	4,975.23	0.00	21,180.43

ALL Data

Current Cash Balance Report

Date: 02/01/2012 thru 02/29/2012

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
D Classes					
4000 Cap & Gowns	328.27	0.00	0.00	0.00	328.27
4026 Class of 2011	0.00	0.00	0.00	0.00	0.00
4027 Class of 2012	5,815.06	0.00	0.00	0.00	5,815.06
4030 Girl & Boy State	0.00	0.00	450.00	0.00	-450.00
4035 Prom	900.00	0.00	150.00	0.00	750.00
4050 Student Council	27,837.09	1,178.26	-166.91	0.00	29,182.26
4060 Bridger Alternative	193.08	0.00	0.00	0.00	193.08
5000 MTI	1,396.43	0.00	0.00	0.00	1,396.43
D Classes Totals:	36,469.93	1,178.26	433.09	0.00	37,215.10
E Service Clubs					
3032 International Club	0.00	0.00	0.00	0.00	0.00
5001 Amnesty International	674.28	0.00	0.00	0.00	674.28
5004 "The B Club"	0.00	500.00	0.00	0.00	500.00
5005 Key Club	1,880.78	80.00	242.25	0.00	1,718.53
5010 LEO CLUB	276.48	0.00	7.96	0.00	268.52
5015 National Honor Society	1,297.51	0.00	0.00	0.00	1,297.51
5020 Recycle	445.59	0.00	0.00	0.00	445.59
5025 Special Ed Concessions	2,447.78	854.50	852.09	0.00	2,450.19
5030 Gay-Straight Alliance	336.95	0.00	0.00	0.00	336.95
5040 Interact Club	3,676.88	668.10	432.87	0.00	3,912.11
E Service Clubs Totals:	11,036.25	2,102.60	1,535.17	0.00	11,603.68
F Music Clubs					
6000 Band	6,698.11	902.77	1,399.99	-30.00	6,170.89
6005 Choir	11,049.97	675.00	2,311.25	0.00	9,413.72
6015 Orchestra	21,339.26	4,001.00	159.82	0.00	25,180.44
F Music Clubs Totals:	39,087.34	5,578.77	3,871.06	-30.00	40,765.05
G Student Staff Clubs					
7000 Aerie	19,090.30	2,450.00	21.84	0.00	21,518.46
7005 Hawk Tawk	4,523.73	0.00	886.22	0.00	3,637.51
7007 Hawk TV Club	1,842.76	40.65	140.00	0.00	1,743.41
7010 Scribbings	57.95	0.00	0.00	0.00	57.95
G Student Staff Clubs Totals:	25,514.74	2,490.65	1,048.06	0.00	26,957.33
H Misc. Accounts					
8010 General	2,166.65	135.00	0.00	0.00	2,301.65
8015 SSS Fund	31,176.29	379.50	0.00	0.00	31,555.79
H Misc. Accounts Totals:	33,342.94	514.50	0.00	0.00	33,857.44
Z Investments					
9000 Interest Checking	0.00	0.00	0.00	0.00	0.00
9005 Interest Investment	0.00	0.00	0.00	0.00	0.00
9010 District Investment	-50,000.00	0.00	0.00	0.00	-50,000.00
9015 District Investment 2	-100,000.00	0.00	0.00	0.00	-100,000.00
Z Investments Totals:	-150,000.00	0.00	0.00	0.00	-150,000.00
Report Totals:	126,590.18	61,577.45	53,861.63	-30.00	134,276.00

ALL Data

Current Cash Balance Report

Date: 02/01/2012 thru 02/29/2012

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
4500 ENRICHMENT PROGRAM	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
C CLUBS					
100 COMPUTER CLUB-McKenna (PAC)	33.00	0.00	0.00	0.00	33.00
200 MISC FUNDRAISING-cancer drive	559.24	0.00	0.00	0.00	559.24
225 LEGO ROBOTICS CLUB	74.31	0.00	0.00	0.00	74.31
250 ART CLUB-ZIMMER	600.26	0.00	0.00	0.00	600.26
1250 FOREIGN LANG CLUB-KRIEGER	2,442.22	1,255.00	2,800.00	-79.00	818.22
1251 FOREIGN LANGUAGE SCHOLARSHIP FUND	0.00	0.00	0.00	0.00	0.00
1700 YEARBOOK-MARTIN/REINIER	-549.88	10.00	0.00	0.00	-539.88
3000 DRAMA CLUB	505.03	60.00	0.00	0.00	565.03
3025 ONE MILLION WAYS CLUB	3,649.55	51.82	-174.47	-200.00	3,675.84
3050 MUSIC CLUB	1,069.49	373.08	631.51	0.00	811.06
3150 CJ ROCKS/POP ROCKS-R. LEE	23.71	0.00	0.00	0.00	23.71
3200 BREAKFAST CLUB-ROSALIE LEE	209.56	226.00	0.00	0.00	435.56
3300 HORIZONS-Gnauck	301.00	80.00	0.00	120.00	501.00
3400 MBI- Brian Ayers	362.70	0.00	0.00	0.00	362.70
3425 LEO CLUB - A. FERRAT	1,784.01	0.00	0.00	0.00	1,784.01
C CLUBS Totals:	11,064.20	2,055.90	3,257.04	-159.00	9,704.06
L LIBRARY					
6000 LIBRARY- FRIENDS OF READING CLUB	2,378.44	17.00	0.00	0.00	2,395.44
L LIBRARY Totals:	2,378.44	17.00	0.00	0.00	2,395.44
P PEER HELPERS					
4000 PEER MEDIATION	656.42	153.14	39.23	0.00	770.33
P PEER HELPERS Totals:	656.42	153.14	39.23	0.00	770.33
S STUDENT FUNDS					
1100 STUDENT AID	6,359.46	0.00	-14.00	-48.00	6,325.46
1150 STUDENT COUNCIL - 8TH GRADE	1,229.92	0.00	422.34	0.00	807.58
1200 STUDENT COUNCIL-7TH GRADE	1,888.78	0.00	311.16	0.00	1,577.62
1275 STUDENT COUNCIL - 6TH GRADE	1,512.81	1,467.00	334.60	0.00	2,645.21
1300 STUDENT PROJECTS	573.00	651.97	752.00	-72.00	400.97
1500 TEAM 6 A - EAST	282.04	2,377.00	86.46	0.00	2,572.58
1550 TEAM 6 B - WEST	824.56	512.00	-10.57	50.00	1,387.13
1600 TEAM 7 A - EAST	330.50	4,353.00	45.49	-108.00	4,530.01
1625 TEAM 7 B - WEST	-87.66	0.00	15.42	-43.00	-146.08
1650 TEAM 8 A - EAST	1,010.77	2,885.00	35.25	0.00	3,860.52
1670 TEAM 8 B - WEST	234.01	0.00	0.00	0.00	234.01
1900 BANK CHARGES	-122.51	0.00	0.00	-127.59	-250.10
S STUDENT FUNDS Totals:	14,035.68	12,245.97	1,978.15	-348.59	23,954.91
T TECHNOLOGY					
300 SCIENCE CLUB-Pierce	212.31	0.00	0.00	0.00	212.31
400 SCIENCE CLUB-BRADSHAW	-484.42	85.00	0.00	0.00	-399.42
500 TECH. ED CLUB-MATTHEWS	636.79	0.00	0.00	0.00	636.79
600 BIRD/SCIENCE - MCGEEHAN	2,532.90	0.00	272.00	0.00	2,260.90
700 SCIENCE-Hannula	0.00	250.00	50.00	-50.00	150.00
800 SCIENCE-Ham Radio	120.00	0.00	0.00	0.00	120.00
900 Science - VanDyk	201.00	0.00	0.00	0.00	201.00
T TECHNOLOGY Totals:	3,218.58	335.00	322.00	-50.00	3,181.58
Z INTEREST					
9000 INTEREST	5.51	0.00	0.00	0.06	5.57
Z INTEREST Totals:	5.51	0.00	0.00	0.06	5.57
Report Totals:	31,358.83	14,807.01	5,596.42	-557.53	40,011.89

Current Cash Balance Report

ALL Data

Arranged by:

Date: 02/01/2012 thru 02/29/2012

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C CLUBS					
300 SCIENCE CLUB	0.00	0.00	0.00	0.00	0.00
301 SCIENCE OLYMPIAD CLUB	981.29	400.00	0.00	0.00	1,381.29
1150 YEARBOOK	0.00	0.00	0.00	0.00	0.00
1200 STUDENT COUNCIL	5,757.50	606.00	668.47	0.00	5,695.03
1470 MUSIC	3,771.21	1,263.50	425.12	0.00	4,609.59
1475 NORTHWEST BAND	0.00	0.00	0.00	0.00	0.00
3000 DRAMA CLUB	522.61	0.00	0.00	0.00	522.61
3050 OUTDOOR CLUB	835.24	0.00	306.34	0.00	528.90
3100 NEWSPAPER FUND	42.00	0.00	0.00	0.00	42.00
3200 COMPUTER CLUB	80.75	0.00	0.00	0.00	80.75
3250 KNITTING CLUB	192.26	0.00	0.00	0.00	192.26
3300 PHOTO LAB CLUB	469.32	0.00	0.00	0.00	469.32
3400 FOREIGN LANGUAGE	500.00	535.50	1,016.00	0.00	19.50
3500 HUMANITARIAN CLUB	462.25	102.50	102.50	0.00	462.25
5100 PEER MEDIATION	776.33	735.25	249.50	0.00	1,262.08
6001 ART CLUB	1,035.12	0.00	0.00	0.00	1,035.12
C CLUBS Totals:	15,425.88	3,642.75	2,767.93	0.00	16,300.70
L LIBRARY					
6000 LIBRARY	0.00	0.00	0.00	0.00	0.00
L LIBRARY Totals:	0.00	0.00	0.00	0.00	0.00
S STUDENT FUNDS					
1100 STUDENT AID	3,469.86	0.00	0.00	0.00	3,469.86
2010 6A Team	0.00	0.00	0.00	0.00	0.00
2011 6B Team	0.00	0.00	0.00	0.00	0.00
2012 7A Team	0.00	0.00	0.00	0.00	0.00
2013 7B Team	-39.92	0.00	0.00	0.00	-39.92
2014 8A Team	0.00	0.00	0.00	0.00	0.00
2015 8B Team	0.00	0.00	0.00	0.00	0.00
2110 6A Team SY2011/2012	1,921.37	2,311.25	0.00	0.00	4,232.62
2111 6B Team SY2011/2012	5,493.48	0.00	3,288.97	0.00	2,204.51
2112 7A Team SY2011/2012	6,076.20	1,915.00	4,268.92	0.00	3,722.28
2113 7B Team SY2011/2012	362.02	0.00	32.61	0.00	329.41
2114 8A Team SY2011/2012	2,194.07	2,960.00	0.00	-30.00	5,124.07
2115 8B Team SY2011/2012	-26.10	3,290.00	12.24	-29.00	3,222.66
S STUDENT FUNDS Totals:	19,450.98	10,476.25	7,602.74	-59.00	22,265.49
Y SPECIAL INTEREST					
8000 TEAM NUTRITION	0.00	0.00	0.00	0.00	0.00
Y SPECIAL INTEREST Totals:	0.00	0.00	0.00	0.00	0.00
Z INTEREST					
9100 MAINTENANCE ACCOUNT	23.21	2.95	0.00	0.00	26.16
Z INTEREST Totals:	23.21	2.95	0.00	0.00	26.16
w Inactive Accounts					
2910 "old" 6A Team	0.00	0.00	0.00	0.00	0.00
2911 "Old" Team 6B	0.00	0.00	0.00	0.00	0.00
2913 "old" Team 7B	0.00	0.00	0.00	0.00	0.00
2914 "old" Team 8A	0.00	0.00	0.00	0.00	0.00
2915 "Old" Team 8B	0.00	0.00	0.00	0.00	0.00
w Inactive Accounts Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	34,900.07	14,121.95	10,370.67	-59.00	38,592.35





	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								


TITLE: SUPERINTENDENT'S REPORT
 CATEGORY: SUPERINTENDENT'S REPORT
 ORIGINATED BY: Kirk Miller, Superintendent
 OTHERS INVOLVED: N/A
 DATA EXPANSION: None
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: None
 April 9, 2012

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Arneson	Churchill	Grubbs	Hayman	Lusin	MacGrath	Swanson	Tagge
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: Trustee Calendar

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: April 9, 2012

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

Trustees, SCHOOL CALENDAR 2011-2012

Fri Apr 6, 2012

4pm - 5:30pm Open House for CJMS Principal Finalists

Where: CJMS Library
Calendar: Trustees
Created by: kirk.miller@bsd7.org

Mon Apr 9, 2012

6pm - 9pm Board Meeting

Where: Board Room
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Fri Apr 13, 2012

All day 9-12 PIR (No School K-12)

Fri Apr 13, 2012 - Sat Apr 14, 2012
Calendar: SCHOOL CALENDAR 2011-2012
Created by: connie.kantner@bsd7.org

Mon Apr 16, 2012

11am - 12pm Agenda Setting - Hayman & Grubbs

Where: Asst Supt Conf Rm
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Mon Apr 23, 2012

5:30pm - 9:30pm Board Meeting

Where: Board Room
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Wed May 2, 2012

4pm - 6pm

Special Board Meeting - Superintendent Search: Selection of Finalists

Where: Board Room
Calendar: Trustees
Created by: kirk.miller@bsd7.org

Mon May 7, 2012

11am - 12pm Agenda Setting - Hayman & Grubbs

Where: Asst Supt Conf Rm
Calendar: Trustees
Created by: nancy.brady@bsd7.org

12pm - 1pm AA Caucus

Where: Board Room
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Trustees, SCHOOL CALENDAR 2011-2012

Wed May 9, 2012

8am - 5pm BEA Negotiations

Where: Board Room Willson
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Thu May 10, 2012

8am - 5pm BEA Negotiations

Where: Board Room Willson
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Fri May 11, 2012

8am - 5pm BEA Negotiations

Where: Board Room Willson
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Mon May 14, 2012

6pm - 9pm Board Meeting

Where: Board Room
Calendar: Trustees
Created by: nancy.brady@bsd7.org

Tue May 15, 2012

5:30pm - 9pm

Special Board Meeting - Superintendent Search: Finalists Interviews

Where: Board Room
Calendar: Trustees
Created by: kirk.miller@bsd7.org

Wed May 16, 2012

5:30pm - 9pm

Special Board Meeting - Superintendent Search: Finalists Interviews

Where: Board Room
Calendar: Trustees
Created by: kirk.miller@bsd7.org

Thu May 24, 2012

All day EARLY RELEASE

Thu May 24, 2012 - Fri May 25, 2012
Calendar: SCHOOL CALENDAR 2011-2012
Created by: connie.kantner@bsd7.org

6pm - 8pm

Special Board Meeting - Superintendent Search - Selection of Superintendent

Where: Board Room
Calendar: Trustees
Created by: kirk.miller@bsd7.org

Trustees, SCHOOL CALENDAR 2011-2012

Mon May 28, 2012

All day HOLIDAY

Mon May 28, 2012 - Tue May 29, 2012

Calendar: SCHOOL CALENDAR 2011-2012

Created by: connie.kantner@bsd7.org


Wed May 30, 2012

8:30am - 5pm MTSBA Spring Workshop

Where: Willson Board Room

Calendar: Trustees

Created by: kirk.miller@bsd7.org

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								


TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
 CATEGORY: PUBLIC PARTICIPATION
 ORIGINATED BY: Board of Trustees
 OTHERS INVOLVED: N/A
 DATA EXPANSION: None
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								


TITLE: 2012-13 PRELIMINARY GENERAL FUND BUDGET DISCUSSION
 CATEGORY: DISCUSSION AND REPORTS
 ORIGINATED BY: Steve Johnson, Asst. Supt. of Business & Operations
 OTHERS INVOLVED: Kirk Miller, Superintendent Administrative Team
 DATA EXPANSION: None
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
 April 9, 2012

DISCUSSION:

Steve Johnson and Dr. Miller will update Trustees on the status of 2012-13 general fund budget development.

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE:

NEW POLICY #5450, EMPLOYEE USE OF ELECTRONIC MAIL, INTERNET, AND DISTRICT EQUIPMENT; NEW POLICY #3612, DISTRICT-PROVIDED ACCESS TO ELECTRONIC INFORMATION, SERVICES, AND NETWORKS, DELETED POLICY #8422, DISTRICT PROVIDED ACCESS TO ELECTRONIC INFORMATION, SERVICE AND NETWORKS, 1ST READING

CATEGORY:

DISCUSSION & REPORTS

ORIGINATED BY:

Marilyn King,
Asst. Supt. of Curriculum & Instruction,
Christine Day,
Technology Services Supervisor

OTHERS INVOLVED:

Montana School Boards Association,

DATA EXPANSION:

New Policies #5450 and 3612 and Deleted Policy 8422

COST/FUND SOURCE:

N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
April 9, 2012

DISCUSSION:

As part of a regular review of policy, it was determined that separate policies related to Internet usage should be utilized for students and staff, instead of one policy (#8422). It is recommended that the current Policy #8422, District Provided Access to Electronic Information, Service and Networks, be deleted in its entirety, and replaced with new policies #5450 and #3612, as required and written by the Montana School Boards Association.

New policy #5450, Employee Use of Electronic Mail, Internet, and District Equipment, contains language that clearly defines an employee's non-expectation of privacy with district owned technology and establishes rules to address email and Internet usage by all employees.

New policy #3612, District-Provided Access to Electronic Information, Services, and Networks, contains language required under the Broadband Data Services Improvement Act/Protecting Children in the 21st Century Act of 2008, i.e., that the District will educate minors about appropriate online behavior.

These policy revisions support Goal Area #1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District, and the following Strategic Objective: 1.01 - Use technology to improve productivity and learning opportunities.

PERSONNEL

Employee use of Electronic Mail, Internet, and District Equipment

Electronic mail ("e-mail") is an electronic message that is transmitted between two (2) or more computers or electronic terminals, whether or not the message is converted to hard-copy format after receipt, and whether or not the message is viewed upon transmission or stored for later retrieval. E-mail includes all electronic messages that are transmitted through a local, regional, or global computer network.

Because of the unique nature of e-mail/Internet, and because the District desires to protect its interest with regard to its electronic records, the following rules have been established to address e-mail/Internet usage by all employees:

The District e-mail and Internet systems are intended to be used for educational purposes only, and employees should have no expectation of privacy when using the e-mail or Internet systems for any purpose. Employees have no expectation of privacy in district owned technology equipment, including but not limited to district-owned desktops, laptops, memory storage devices, and cell phones.

Users of District e-mail and Internet systems are responsible for their appropriate use. All illegal and improper uses of the e-mail and Internet system, including but not limited to extreme network etiquette violations including mail that degrades or demeans other individuals, pornography, obscenity, harassment, solicitation, gambling, and violating copyright or intellectual property rights, are prohibited. Abuse of the e-mail or Internet systems through excessive personal use, or use in violation of the law or District policies, will result in disciplinary action, up to and including termination of employment.

All e-mail/Internet records are considered District records and should be transmitted only to individuals who have a need to receive them. If the sender of an e-mail or Internet message does not intend for the e-mail or Internet message to be forwarded, the sender should clearly mark the message "Do Not Forward."

In order to keep District e-mail and Internet systems secure, users may not leave the terminal "signed on" when unattended and may not leave their password available in an obvious place near the terminal or share their password with anyone except the system administrator. The District reserves the right to bypass individual passwords at any time and to monitor the use of such systems by employees.

Additionally, District records and e-mail/Internet records are subject to disclosure to law enforcement or government officials or to other third parties through subpoena or other process. Consequently, the District retains the right to access stored records in cases where there is reasonable cause to expect wrongdoing or misuse of the system and to review, store, and disclose all information sent over the District e-mail systems for any legally permissible reason, including but not limited to determining whether the information is a public record, whether it contains information discoverable in litigation, and to access District information in the employee's absence. Employee e-mail/Internet messages may not necessarily reflect the views of the District.

Except as provided herein, District employees are prohibited from accessing another employee's e-mail without the expressed consent of the employee. All District employees should be aware that e-mail messages can be retrieved, even if they have been deleted, and that statements made in e-mail communications can form the basis of various legal claims against the individual author or the District.

E-mail sent or received by the District or the District's employees may be considered a public record subject to public disclosure or inspection. All District e-mail and Internet communications may be monitored.

Internet Filtering

All Bozeman School District #7 computers shall have filtering in place while connected to the district computer network. Internet filtering is provided for all computers owned by the district.

Bozeman School District #7 staff shall not allow students to use any computer connected to the district network without Internet filtering in place. This includes any computer, laptop or desktop, whether in the district's libraries, media centers, classrooms, laboratories or offices where students are, for any reason, allowed to use a computer, or any other such device, with Internet access.

Staff members violating this policy are subject to disciplinary action up to and including discharge.

Cross Reference: 8351F Summer Laptop Checkout Form
 5460 Electronic Resources and Social Networking

Adopted: 4/23/12

STUDENTS

District-Provided Access to Electronic Information, Services, and NetworksGeneral

The District makes Internet access and interconnected computer systems available to District students and faculty. The District provides electronic networks, including access to the Internet, as part its instructional program and to promote educational excellence by facilitating resource sharing, innovation, and communication.

The District expects all students to take responsibility for appropriate and lawful use of this access, including good behavior on-line. The District may withdraw student access to its network and to the Internet when any misuse occurs. District teachers and other staff will make reasonable efforts to supervise use of network and Internet access; however, student cooperation is vital in exercising and promoting responsible use of this access.

Curriculum

Use of District electronic networks will be consistent with the curriculum adopted by the District, as well as with varied instructional needs, learning styles, abilities, and developmental levels of students, and will comply with selection criteria for instructional materials and library materials. Staff members may use the Internet throughout the curriculum, consistent with the District's educational goals.

Acceptable Uses

1. Educational Purposes Only. All use of the District's electronic network must be: (1) in support of education and/or research, and in furtherance of the District's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.
2. Unacceptable Uses of Network. The following are considered unacceptable uses and constitute a violation of this policy:
 - A. Uses that violate the law or encourage others to violate the law, including but not limited to transmitting offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by the District's student discipline policy; viewing, transmitting, or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
 - B. Uses that cause harm to others or damage to their property, including but not limited to engaging in defamation (harming another's reputation by lies); employing another's

password or some other user identifier that misleads message recipients into believing that someone other than you is communicating, or otherwise using his/her access to the network or the Internet; uploading a worm, virus, other harmful form of programming or vandalism; participating in "hacking" activities or any form of unauthorized access to other computers, networks, or other information.

- C. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.
- D. Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.

Warranties/Indemnification

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet. Any user is fully responsible to the District and will indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchase of goods or services by a user. The District expects a user or, if a user is a minor, a user's parents or legal guardian to cooperate with the District in the event of its initiating an investigation of a user's use of access to its computer network and the Internet.

Violations

If a student violates this policy, the District will deny the student access or will withdraw access and may subject the student to additional disciplinary action. An administrator or building principal will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with that decision being final.

THIS ENTIRE POLICY WILL BE SUBSTITUTED (AND RENUMBERED) ENTIRELY

BOZEMAN PUBLIC SCHOOLS

8422

NONINSTRUCTIONAL OPERATIONS

District Provided Access to Electronic Information, Service and Networks

Student Access to Networked Information Resources

The Board recognizes that as telecommunications, Internet and other new technologies have created new ways that information may be accessed, communicated and transferred, those changes may also alter instruction and student learning. The Board supports access by students to rich information resources along with the development by staff of appropriate skills to analyze and evaluate such resources.

Telecommunications, electronic information sources and networked services significantly alter the information landscape for schools by opening classrooms to a broader array of resources. In the past, instructional and library media materials could usually be screened, prior to use, by committees of educators and community members intent on subjecting all such materials to reasonable selection criteria. This policy requires that all new materials be consistent with district-adopted guides, supporting and enriching the curriculum while taking into account the varied instructional needs, learning styles, abilities and developmental levels of the students. Telecommunications, because it may lead to any publicly available file server in the world, will open classrooms to electronic information resources which may have not been screened by educators for use by students.

Electronic information research skills are now fundamental in the preparation of students to become responsible citizens. The Board expects that staff will blend thoughtful use of such information throughout the curriculum and that the staff will provide guidance and instruction to students in the appropriate use of such resources. Staff will consult the guidelines for instructional materials contained in Board Policy #2311/2311P and will honor the goals for selection on instructional materials contained therein.

Access to telecommunications enables students to explore thousands of libraries, databases, and bulletin boards while exchanging data and information with people throughout the world. The Board believes that the benefits to students from access in the form of information resources and opportunities for collaboration, exceed the disadvantages. The Bozeman Public Schools support and respect each family's right to decide whether or not to apply for access. A Student Telecommunications Acceptable Use Agreement must be signed for all students using any part of the district network. Students must have a signed Web Page Student Publication Release Form in order to have any of their personal information published on the web.

The Board authorizes the Superintendent to prepare appropriate procedures for implementing this policy and for reviewing and evaluating its effect on instruction and student achievement.

Staff Access to Networked Information Resources

With the spread of technology and electronic information resources throughout the workplace, the Board recognizes that employees are utilizing new ways to share ideas, transmit information, and contact others. As staff members become connected to the global community, their use of new tools and systems brings new responsibilities as well as opportunities.

The Board expects that all appropriate employees will learn to use electronic mail and telecommunications tools and apply them in appropriate ways to the performance of tasks associated with their positions and assignments. Toward that end the Board directs the Superintendent to support the provision of training for staff in the proper and effective use of telecommunications and electronic mail.

Communications over networks should not be considered private. While the network is not monitored, messages may sometimes be diverted accidentally to a destination other than the one intended. Therefore privacy in these communications cannot be guaranteed. The district also reserves the right to access stored records in cases where there is reasonable cause to expect wrong doing or misuse of the system.

The Board directs the Superintendent to specify those behaviors which are permitted and those which are not permitted, as well as appropriate procedures to guide employee use. In general, employees are expected to communicate in a professional manner consistent with state laws governing the behavior of school employees and with federal laws governing copyrights. Electronic mail and telecommunications should not be utilized to share confidential information about students or other employees.

The Board encourages staff to make use of telecommunications and the Internet to explore educational topics, conduct research, and contact others in the educational world. The Board anticipates that the network will expedite the sharing of effective practices and lessons across the district and will help the staff stay on the leading edge of practice by forming partnerships with others across the district, state, nation and around the world. A Staff Telecommunications Acceptable Use Agreement must be signed each year for all staff members using any part of the district network. Staff must have a signed Web Page Staff Publication Release Form in order to have any of their personal information published on the web.

Internet Filtering


All Bozeman School District #7 computers shall have filtering in place while connected to the district computer network. Internet filtering is provided for all computers owned by the district.

Bozeman School District #7 staff shall not allow students to use any computer connected to the district network without Internet filtering in place. This includes any computer, laptop or desktop, whether in the district's libraries, media centers, classrooms, laboratories or offices where students are, for any reason, allowed to use a computer, or any other such device, with Internet access.

Staff members violating this policy are subject to disciplinary action up to and including discharge.

Cross Reference: ——— 8351F — Summer Laptop Checkout Form

Adopted: 4/10/95, Rev. 6/14/99, 7/9/01, 9/12/05, 6/1/11

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE:

NEW POLICY #5460, SOCIAL NETWORKING, 1ST READING

CATEGORY:

DISCUSSION & REPORTS

ORIGINATED

BY:

Marilyn King,
Asst. Supt. of Curriculum & Instruction

OTHERS

INVOLVED:

Montana School Boards Association;
District Tech Junkies; Instructional Cabinet

DATA

EXPANSION:

New Policy #5460

COST/FUND

SOURCE:

N/A

IMPLEMENTATION

ACTION:

Elementary and High School District DISCUSSION
April 6, 2012

DISCUSSION:

The Montana School Boards Association (MTSBA) recommends this policy that provides specific guidance related to social networking. The policy language has been discussed and is supported by Instructional Cabinet, the Technology Services Department, District Tech Junkies and the Bozeman High School Next Steps Committee.

This proposed new policy supports:

Goal Area 1 of the Long Range Strategic Plan: Academic Performance - Every student meets or exceeds the high academic standards of the Bozeman Public School District, and Strategic Objective 1.04: Use technology to improve productivity and learning opportunities; and

Goal Area 4 of the Long Range Strategic Plan: Student Success/Safety/Health/Welfare - Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

PERSONNEL

Electronic Resources and Social Networking

Bozeman School District #7 recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The District also believes that students need to be proficient users of information, media, and technology to succeed in a digital world.

Public school employees are held to a high standard of behavior. The Montana Department of Education Professional Educators of Montana Code of Ethics requires District staff to maintain a professional relationship with each student, both in and outside the classroom. The District encourages all staff to read and become familiar with the Code of Ethics.


Therefore, Bozeman School District #7 will use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the District's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings. The District's technology will enable educators and students to communicate, learn, share, collaborate and create, to think and solve problems, to manage their work and to take ownership of their lives.

An employee's use of any social media network and an employee's postings, displays, or communications on any social media network must comply with all state and federal laws and any applicable District policies. Staff are reminded that the same relationship, exchange, interaction, information, or behavior that would be unacceptable in a non-technological medium, is unacceptable when done through the use of technology. In fact, due to the vastly increased potential audience digital dissemination presents, extra caution must be exercised by staff to ensure they don't cross the line of acceptability.

The Board directs the Superintendent or his/her designee to create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy.

Cross Reference:	5015	Bullying/Harassment/Intimidation
	5223	Personal Conduct
	5255	Disciplinary Action
		Professional Educators of Montana Code of Ethics

Adopted: 4/23/12

	Tage	Swanson	MacGrath	Lusin	Hayman	Grubbs	Churchill	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #2311, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS, 1ST READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King,
Asst. Supt. of Curriculum & Instruction

OTHERS INVOLVED: Expanded Instructional Cabinet; District Tech Junkies

DATA EXPANSION: Revised Policy #2311, #2311P, #2311F1, #2311F2, #2311F3, #2311F4

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
April 9, 2012

DISCUSSION:

In order to facilitate innovation in instructional delivery, it is recommended that Policy #2311 be revised to use the term *resources* rather than *textbook*. This change better reflects the vast array of materials, including traditional hard-copy textbooks, electronic textbooks, kits, primary sources, computer programs and device applications available for instruction.

The procedure, #2311P, has been revised to reflect the proposed wording change in the policy. It also expands definitions of resources, and provides specific information for the selection, adoption, and implementation of core and supplementary resources.

#2311F1, Recommended Criteria for Evaluating Instructional Resources, provides a set of guidelines for teachers and administrators to use when considering teaching resources. These criteria are reflected in internal ordering forms used to initiate purchase orders.

#2311F2, F3, and F4, are documents used when community agencies offer, at no cost or for cost, curriculum materials. Completion of these forms provides for appropriate alignment of the curriculum resources with BSD7 standards and guidelines.

This proposed policy revision and supporting procedures support Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District, and the following Strategic Objectives:

- 1.01 Personalize learning plans for every student using the Proficient Plus (P+) Concept.
- 1.02 Utilize content-area standards and be proficient in best practice instructional strategies.

- 1.03 Assess and report proficiency in standards.
- 1.04 Use technology to improve productivity and learning opportunities.
- 1.06 Offer learning opportunities beyond the walls of the school for K-12 students.
- 1.07 Prepare all students to be College and Career Ready using 21st Century Learning and Teaching.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students, and the following Strategic Objectives:

- 3.01 Enhance District transparency, accountability, and communication with our community.
- 3.02 Recognize and increase Educational Partnership opportunities.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

INSTRUCTION

Selection, and Adoption and Implementation of Instructional Materials Resources

Basic instructional course material in all curricular areas should be reviewed at intervals not exceeding seven years. All instructional materials resources must align with State and District curriculum standards and must be compatible with previous and future offerings.

The District is legally responsible to approve and to provide the necessary instructional materials resources used in the District. Textbooks *Instructional resources*, except those used as supplemental material, shall be adopted by the Board prior to their use in schools. Trial-use ~~texts-resources~~ of a pilot nature may be authorized by the superintendent for use for a period of no more than one school year prior to Board adoption. ~~Materials-Resources~~ approved for trial use shall be restricted to classes specified. The responsibility for preparing student reading lists and for examining, evaluating and selecting all supplementary materials is delegated to the professional staff of the District.

Instructional materials resources may be made available for loan to students when the best interest of the District and student will be served by such a decision. Students will not be charged for normal wear. They will be charged replacement cost, however, for excessive wear, unreasonable damage, or lost materials. The professional staff will maintain records necessary for the proper accounting of all instructional materials.

The superintendent shall establish procedures for the selection of instructional materials resources.

Legal Reference:	20-4-402(4)	M.C.A.	Duties of District Superintendent or County High School Principal
	20-7-602	M.C.A.	Textbook Selection and Adoption
	20-7-603	M.C.A.	Textbooks Obtained from Licensed Textbook Dealer
	20-7-601	M.C.A.	Free Textbook Provisions
	10.55.403(2)	ARM	Basic Instructional Program

Adopted: 11/24/86 Rev.: 1/13/03; 09/10/07, 4/23/12

INSTRUCTION

Selection, and Adoption and Implementation of Instructional Materials Resources

The Instructional Cabinet and/or appropriate Curriculum committees will be responsible to recommend textbooks and major core instructional materials resources purchases adoption and implementation. Recommendation will be made to the Superintendent in conformance with stated Instructional Materials Resources Criteria with final approval provided by the Board of Trustees.

Individual teachers or principals are responsible for the selection and implementation of instructional resources for their students. These resources must be used in conjunction with the core materials. They must also be selected in conformance with the Recommended Criteria for Evaluating Supplementary Instructional Resources.

Instructional Materials Resources--DefinitionTextbooks

~~Textbooks are defined as manuals of instruction, or standard books in a particular area of study. When a course is built around a collection of pamphlets, periodicals, or other readings rather than a text or text series, the collection shall be considered a text.~~

Instructional Materials Resources

~~Instructional materials are defined as those materials used as part of the core instruction in a course.~~ *In general, instructional resources are defined as those items which are read, listened to, viewed, observed, manipulated, or experienced by students as part of the instructional process. They may be consumable or non-consumable and may vary greatly in the kind of student response they stimulate. Instructional resources include but are not limited to: on-line resources, textbooks, teacher manuals, kits, games, computer software, videos, media collection of books, films, filmstrips, records, tapes, slides, CDs, DVDs, microfilms, and other print and non-print materials.*

Supplementary Materials Resources

~~Supplementary materials resources are defined as items supplementing the text or core instructional materials resources in a course.~~ *They may be adopted free of charge (e.g., a free program on a website) or for a cost. Supplementary instructional resources may be purchased by Central Office or individual buildings.*

~~Textbook~~ Core Instructional Resources Selection, Adoption and RemovalSelection and Adoption

~~Textbooks and Core instructional materials resources~~ shall be selected by relevant members of the Instructional Cabinet in accordance with stated criteria. The criteria should include the following, along with other appropriate criteria *delineated in 2311F1*:

- ... is congruent with identified state content standards and District curriculum
- ... presents more than one viewpoint on controversial issues
- ... presents minorities realistically
- ... presents non-stereotypic models
- ... facilitates the sharing of cultural differences

... is priced appropriately

The adoption of ~~text~~ *core instructional resources* will proceed as follows:

1. Adoption of curriculum precedes ~~textbook~~ *instructional resources* selection.
2. Instructional Cabinet or relevant curriculum committee identifies at least three ~~textbooks~~ *sets/types of instructional resources* to be reviewed.
3. Curriculum Director orders ~~textbooks~~ *instructional resources* to be reviewed.
4. Instructional Cabinet or relevant curriculum committee evaluates all selected ~~textbooks~~ *instructional resources* using stated criteria, *including 2311F1*.
5. Instructional Cabinet or relevant curriculum committee recommends three or more ~~textbooks~~ *instructional resources* using stated criteria for bid.
6. Curriculum Director requests bids for the selected ~~textbooks~~ *instructional resources*.
7. Instructional Cabinet or relevant curriculum committee reviews bids/quotes and makes final recommendation to Assistant Superintendent of Curriculum and Instruction.
8. Instructional Cabinet or relevant curriculum committee establishes cost and extent of the ~~textbook and materials~~ *instructional resources* order.
9. Recommended ~~textbooks and materials~~ *instructional resources* are made available for review by Board of Trustees, staff, and community members.
10. Assistant Superintendent of Curriculum and Instruction recommends ~~textbooks and materials~~ *instructional resources* for Board adoption.
11. Following approval, ~~textbooks and materials~~ *instructional resources* are ordered by the Curriculum Director and distributed to schools.

The Superintendent directs that all non-emergency ~~textbook~~ *instructional resources* requests be confined to the April and May Board meetings each year. The Assistant Superintendent of Curriculum and Instruction will forward requests for ~~textbook and instructional resources materials~~ adoption to the Board.

Removal

~~Textbooks~~ *instructional resources* may be removed when they no longer meet the criteria for initial selection, when they are worn out, or when they have been judged inappropriate.

Removal of adopted ~~textbooks and instructional materials~~ *resources* must be properly noticed and approved by the Board according to 20-6-604(1) MCA.

Supplemental Resource Selection, Adoption and Removal

Selection and Adoption

~~Supplemental materials may be selected by the appropriate curriculum committee, or by the principal upon recommendation by other certified staff.~~ *Supplementary resources may be used by an individual teacher, group of teachers, or school.* While supplemental *resources* do not require item-by-item approval, they must be selected with care and are consistent with stated curricular criteria and standards. *The criteria should include the following, along with other appropriate criteria delineated in 2311F1:*

- ... *are congruent with identified state content standards and District curriculum*
- ... *present more than one viewpoint on controversial issues*
- ... *present minorities realistically*
- ... *present non-stereotypic models*

- ... *facilitate the sharing of cultural differences*
- ... *are priced appropriately*

The selection and implementation of ~~text~~ supplementary instructional resources will proceed as follows:

- 1. Teacher/principal refers to this procedure and 2311F1 prior to student use, to ensure product meets appropriate criteria.*
- 2. If no district monies are required and teacher deems appropriate, implementation may begin.*
- 3. If district monies are required, the "Supplementary Instructional Resources Request Form" must be completed and routed to the appropriate personnel as specified in the School Stream form.*
- 4. The Community-Based Supplemental Resource Proposal Process and associated forms (2311F2-F34) will be followed to utilize community expertise to deliver content in the classroom. This will be done through a Central Office process.*

Removal

Supplemental ~~materials~~ resources will be removed when they no longer meet the criteria for initial selection, when they are worn out, or when they have been judged inappropriate.

Recommended Criteria for Evaluating
Instructional Resources
Bozeman Public Schools

1. Evaluating instructional materials can be a challenging task. A wide variety of products are available. These products are constantly evolving, and it can sometimes be difficult to find resources that match state and district standards.
2. These criteria assist in the evaluation and selection of all instructional resources. Sections IV and V of these criteria apply specifically to instructional technology.
3. For resources requiring any expenditure of district funds, the Supplementary Instructional Resources Request Form, located on School Stream, must be completed. The form references these criteria.
4. These criteria serve as a tool for teachers to evaluate instructional resources. A “Disagree” does not automatically negate use. While this form does not have to be completed, teachers are encouraged to reference it when making instructional resources decisions.

	Agree	Disagree	Not Applicable
I. Academic Content			
Aligns with District and Common Core Standards			
Support the BSD7 Long Range Strategic Plan			
Take into consideration the varied interests, abilities, and maturity levels of the students served			
Foster respect and appreciation for cultural diversity and varied opinions			
Give comprehensive, accurate and balanced information			
Does the resource provide evidence that it comes from reputable sources?			
Does the resource contain any obvious biases, errors, or misleading omissions in the document?			
Does the resource contain advertising that might limit the nature of the content?			
Is the information current and up-to-date?			
Does the resource contain any extraneous/explicit vocabulary, language or concepts, bias, or stereotyping?			
Is the information presented clearly and arranged in an orderly fashion?			
II. Materials Development or Usage			
Is based on scientific research			
Rates highly in current peer usage or local studies			
Rates highly in published, professional reviews			
Demonstrates increased student achievement according to scientific research			
Facilitates learning that could not otherwise be achieved			
Facilitates learning that is difficult without technology			
III. Instructional Features			
Contain easily understandable directions for teacher and student			
Are easily accessible for auditory/visual/hands-on learners			
Are easily accessible for LEP students			
Includes closed captioning			
Use assessments to tailor the presentation to each student's skill level			
Allow/encourage students to exhibit previously learned material by recalling facts, terms, basic concepts and answers			
Supports Quadrant D			
Include effective feedback for students			
Include appropriate adjustment to grade level of the student			
Include view and print in-depth analysis of student progress			
Meet recommended Instructional Technology Standards			
Does the resource have the potential for developing confidence and satisfaction as a result of learner effort?			
Is the information in the resource easy to use and logically sequenced, with each segment of the resource related to other segments?			
Are references, bibliographies, or other supporting evidence provided?			

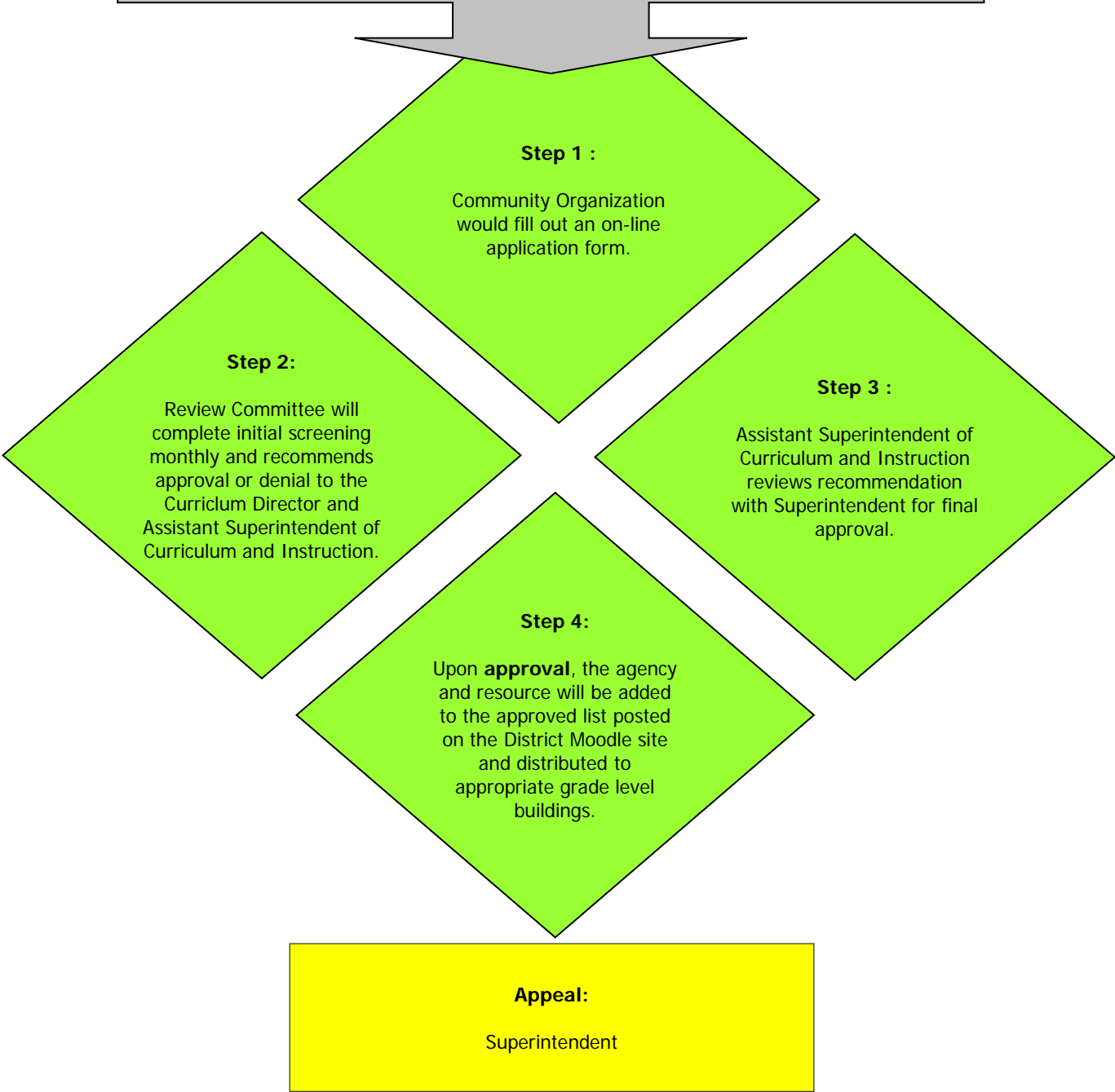
Please consult Technology Services for assistance with Sections IV and V of this checklist.

	Agree	Disagree	Not Applicable
IV. Product specifications, qualities, and/or costs			
Allow for review of a fully functional demo version for testing of product capability, usability, and compatibility within current infrastructure			
Take into consideration cost of the product over its useful lifetime, including but not limited to software licenses, updates, training materials, maintenance, and other options that may be needed			
Allow for easy installation on Windows, Macintosh, or whatever operating system the district, school, or classroom uses			
Are compatible with hardware and peripherals that the district, school, or classroom uses			
Allow for easy maintenance or updates through patches or upgrades			
Do not pose any security issues or compromise any sensitive or confidential data (keep in mind cookie settings in browsers, server setting changes, and port or security requirements)			
Comply with CIPA requirements (if product requires online usage)			
Are fully compatible with the major browsers available and current installed versions, if application is browser dependent			
Demonstrate reliable accessibility through the District Network			
Demonstrate reliable/full accessibility to content and services in students'/ teachers' homes via networking or affordable home edition of software			
V. Vendor supplemental services			
Show high level of reliability in customer support			
Facilitate easy integration into the districts' local curriculum			
Include high-quality orientation or professional development free of charge or at an affordable price			
Include other supplementary professional development materials (e.g., training manuals, videos, etc.)			
Include effective user help within a tutorial or other troubleshooting features in the product			
Include other help or troubleshooting free of charge or at an affordable price by person, website, e-mail, or phone during class hours and while teachers work offsite			
Include effective tracking of the level of usage of the materials by students			
Allow for feedback on quality and effectiveness of the product that can be easily gathered and analyzed			

Bozeman School District #7
Community-Based Supplemental Resource Proposal Process
Creating a system for BSD7 to utilize community expertise to deliver content in the classroom.

As building administrators and teachers are approached by community members or agencies with resources to supplement curriculum content, the community agency or individual will be directed to follow this process.

This protocol does not pertain to guest speakers or assemblies.



This process can take up to 60 days.



Bozeman School District #7 Community-Based Resource Application

Date: _____

Name: _____

Group/Agency: _____

1. What content or subject area do you have resources or educational materials to supplement district curriculum?

2. What grade level are your resources or education materials appropriate?
(Circle appropriate choice)

Elementary

Middle School

High School

All Levels

3. What evidence or research is available to ensure materials are effective?

4. Description of proposed resources or materials. Please attach sample lessons and examples of the proposed materials:

5. Rationale for your resources or materials to be used in our curriculum: (Please refer and address the MT Common Core State Standards and standards and benchmarks found in the Bozeman Public Schools curriculum). Information can be found at:

- <http://opi.mt.gov/Curriculum/MontCAS/GetReady.php>
- http://www.bsd7.org/district/departments/curriculum_instruction/standards/

6. Budget:
(Material costs and possible sources of funding)



Bozeman School District #7
Community-Based Resource Application
 Scoring Sheet

Date of Review: _____

Committee Members Present: _____

Proposal Title: _____

Point of Contact: _____

Content Area: _____

1. What grade level are resources or education materials appropriate?

Elementary

Middle School

High School

All Levels

Review Committee Score:

0 = Inappropriate for any grade level	1 = Not appropriate for indicated grade level	2 = Appropriate for indicated grade level
Notes		

2. What evidence or research is available to ensure materials are effective?

Review Committee Score:

0 = No evidence or research presented	1 = Evidence or research is insufficient and/or conducted by developer and is not validated by neutral 3 rd party researcher	2 = Evidence or research was conducted by a neutral 3 rd party and shows program is effective
Notes		

3. Description of proposed resources or materials. Please attach sample lessons and examples of the proposed materials.

Review Committee Score:

0 = No description or sample lessons presented in proposal	1 = Description of materials are insufficient and/or unclear	2 = Description and sample lessons are complete and thorough
Notes		

4. Rationale for your resources or materials to be used in our curriculum: (Please refer and address the MT Common Core State Standards and standards and benchmarks found in the Bozeman Public Schools curriculum). Information can be found at:

- <http://opi.mt.gov/Curriculum/MontCAS/GetReady.php>
- http://www.bsd7.org/district/departments/curriculum_instruction/standards/

Review Committee Score:

0 = Resources are not aligned with standards, benchmarks and critical competencies	1 = It is unclear based on proposal whether materials align with standards, benchmarks and critical competencies	2 = Resources are clearly aligned with standards, benchmarks and critical competencies
Notes		

5. Budget:
(Material costs and possible sources of funding)

Review Committee Score:

0 = Excessive cost to the district and no outside funding outlined	1 = Minimal cost to the district and outside funding is available to assist with the cost of the program	2 = No cost to the district and is fully sustainable
Notes		

Overall Score (0-10):

Notes:

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

April 23, 2012	Special Board Meeting <ol style="list-style-type: none">1. National French Exam Awardees2. National Spanish Exam Awardees3. National Latin Exam Awardees4. National German Exam Awardees5. Screen Free Week Board Resolution6. RIF Notification
May 2, 2012	Special Board Meeting
May 8, 2012	Annual School Election
May 14, 2012	Regular Board Meeting <ol style="list-style-type: none">1. Recognition of Outgoing Trustee(s)2. Oath of Office3. Reorganization of the Board of Trustees4. Canvas the Results of the Election5. Bozeman Schools Foundation Board6. Federal Grants Submittal7. ABLE-ESOL Grant Submittal8. United Way Funds Approval9. MTUPP Grant Submittal10. 2012-13 Trustee Committee Discussion
May 24, 2012	Special Board Meeting
June 11, 2012	Regular Board Meeting <ol style="list-style-type: none">1. 2012-13 Trustee Committee Approval2. Superintendent Contract